



Maumee City Schools

Back-to-school Information 2018-19

[Visit the school district web site throughout the summer for updates and additional information.](#)

Back-to-School Form can be Completed Online Again this Summer –The back-to-school online form is ready for completion. If you do not have access to a computer, you may use a computer at Maumee High School or Gateway Middle School, or complete the form at Registration Day. Access to the online registration form is through your PowerSchool Parent Portal account. If you need your Parent Portal information, call 419-893-8778 or 419-893-3386.

COMPLETE ONLINE FORMS BEFORE JULY 27 FOR EXPEDITED REGISTRATION!

District-wide Back-to-School Registration Day

Wednesday, August 8 from 7:30 a.m. – 6:30 p.m.

Maumee High School – 1147 Saco Street. Enter through the Performing Arts Center

All parents are able to quickly register all children for the new school year. Children do not need to attend.

- * Parents of Penta Career Center students attend.
- * Parents of incoming kindergarten students attend.

What happens at Registration Day: Pay fees, pick up Chromebook (MHS), pick up class schedule (high school & middle school), pick up agenda book, buy locks & gym shirts, turn in immunization records, verify residency, complete online forms (if you want assistance and if not completed in advance), check bus routes (all grades), ask questions.

First Days of School

Wednesday, August 15

FIRST DAY OF SCHOOL GRADES 1 – 9, Link Crew, Students in all grades who are new to MHS

Thursday, August 16

FIRST DAY OF SCHOOL GRADES 10 – 12 (returning students)

Monday, August 20

FIRST REGULAR DAY FOR ALL KINDERGARTEN STUDENTS

Kindergarten students have a staggered start to the year on either August 15 or August 16 or August 17. Parents of kindergarten students will be notified during the summer of their child's first day.

School Day Start & Dismissal Times Remain Unchanged

Fairfield Elementary School

All-Day Kindergarten - 3rd Grade -- 8:55 a.m. - 3:25 p.m. and Half-Day Kindergarten -- 8:55 a.m. - 12:00 noon

* NOTE: If there is a two-hour delay in the morning, all kindergarten students remain at school until 3:25 p.m.

Fort Miami Elementary School

Kindergarten - 3rd Grade -- 8:55 a.m. - 3:25 p.m. and Half-Day Kindergarten -- 8:55 a.m. - 12 noon

* NOTE: If there is a two-hour delay in the morning, all kindergarten students remain at school until 3:25 p.m.

Wayne Trail Elementary School

4th & 5th Grade -- 9:10 a.m. - 3:40 p.m.

Gateway Middle School

6th – 8th Grade -- 8:15 a.m. - 2:55 p.m.

Maumee High School

9th – 12th Grade -- 7:43 a.m. - 2:30 p.m.

School District Summer Hours

Administration Office: Mon. – Thurs. 7:30 a.m. - 3:30 p.m., 419-893-3200

Maumee High School: 8 a.m. – 2 p.m., 419-893-8778

Gateway Middle School: 8 a.m. – 2 p.m., 419-893-3386 ext. 30250

Elementary Offices: Closed for the Summer – Offices reopen Thursday, August 2

School District Contact Information

Transportation & Buildings/Grounds

950 Cass Road – 419-893-1392

Fairfield Elementary

1313 Eastfield Drive – 419-893-9821

Food Service

950 Cass Road – 419-893-1182

Fort Miami Elementary

2501 River Road – 419-893-2201

Maumee High School

1147 Saco Street – 419-893-8778

Wayne Trail Elementary

1147 Seventh Street – 419-893-2851

Gateway Middle School

900 Gibbs Street – 419-893-3386

Administration Office

716 Askin Street – 419-893-3200

Parent-School Communications Tools

(1) Please be sure that your email address in SchoolMessenger is accurate and that your spam filters do not reject messages from Maumee Schools. Email blasts via SchoolMessenger are one of the main ways that school information is communicated to families.

(2) Sign up to receive the "Daily Bulletin." You select this option in your PowerSchool Parent Portal.

(3) Keep your home address (especially if there is an apartment number) updated with school office to avoid missing important information mailed home.

(4) Check the district-wide events calendar frequently (Dynacal) - www.maumee.k12.oh.us.

Elementary Class Assignments Posted August 10 – Elementary class rosters will be posted at school buildings by 4 p.m. on August 10. Please do not call the school office for this information prior to the posting. New student enrollments during summer months mean lists are not finalized until posting time.

School Bus Information – The Transportation Department will post bus route information at August Registration Days and on the district website. Routes, bus numbers, and pick-up times will be included. If you have questions, call the Transportation Office: 419-893-1392.

Fee Schedule & Supply Lists Online – Student fee schedules for elementary and middle school students and supply lists for grades K – 8 are posted on the Maumee City Schools web site.

Academic Course Fees for High School Students – Course fees for Maumee High School students will **not** be collected at Registration Day. Parents will receive an invoice for course fees approximately three weeks into first trimester. **High School parents should still plan to attend Registration Day** to pick up their student’s class schedule, student planner, and science goggles. Parking passes, class color t-shirts, spirit wear, sports passes, and locks will be sold and food service staff will accept checks for school breakfast & lunch. Pay to Participate fees will be collected at Registration Day. Band and Orchestra parents should expect to pay fees for items that the MBPO and Maumee Orchestra Parents supply.

Residency Will Be Verified For ALL Students Kindergarten - 12th Grade – Parents/legal guardians will be required to verify that they reside in the Maumee City School District. This process will take place at Back-to-School Registration Days. A pre-approval process is in place and families will be notified if their residency is verified in advance of Registration Days. **A “Residency Affidavit” document is only valid for one school year. If you are living with another family you will need the owner of the home/lease holder to attend Registration Day with you to complete the residency verification process. MORE DETAILED RESIDENCY INFORMATION IS INCLUDED at the end of this document.** If you still have questions after reading this information, you may contact the building principal where your oldest child attends school.

Custody Paperwork Must Be Up to Date – Families with custody paperwork, including “Child Care Power of Attorney” affidavit or “Grandparent/Caretaker Authorization” affidavit, must ensure these documents have been executed and court-stamped. If anything has changed, please provide new documents at Registration Day.

IMMUNIZATION REQUIREMENTS Incoming 7th Graders – The Ohio Department of Health requires all 7th grade students to have received a Tdap booster shot AND a Meningitis shot before they may begin 7th grade. Proof of immunization should be provided at Back-to-School Registration Day. **STUDENTS WILL NOT BE ABLE TO START SCHOOL WITHOUT PROOF OF THESE VACCINATIONS.** Contact your child’s physician or Lucas County Health Department, 419-213-4121, for additional information.

IMMUNIZATION REQUIREMENTS Incoming 12th Graders – The Ohio Department of Health requires all 12th grade students to have received a Meningitis shot before they may begin the new school year. Proof of immunization should be provided at Back-to-School Registration Day. **STUDENTS WILL NOT BE ABLE TO START SCHOOL WITHOUT PROOF OF THIS VACCINATION.** Contact your child’s physician or Lucas County Health Department, 419-213-4121, for additional information.

District Dress Code Policy – The school district dress code policy applies to all students in kindergarten

through 12th grade. The policy is posted on the PARENTS page of the district web site.

School Breakfast & Lunch Offered at All Maumee Schools – Maumee’s traditional school lunch program; featuring hot, nutritionally balanced options, is provided in all five Maumee schools. All schools offer a breakfast program five mornings a week. Free and reduced-price breakfasts and lunches are available to students who qualify. Applications were e-mailed to families and are available when parents complete online back-to-school forms, on the district website and are available to pick up at school buildings. Prepayment plans are available to eliminate the need for students to carry cash. Call 419-893-1182 for more information. Lunch menus are on the district web site. **This institution is an equal opportunity provider.**

2018-2019 Lunch Prices*

MHS - \$3.25 and \$3.50, GMS - \$3.00, Elementary schools - \$2.75, Milk \$.50

2018-2019 Breakfast Prices* - Serving Times & Locations by School

*Prices subject to change

MHS - \$1.50/\$.30(reduced price) from 7:15 a.m. to 7:43 a.m. in the high school cafeteria

GMS - \$1.50/ \$.30(reduced price) from 8 a.m. to 8:15 a.m. in the middle school cafeteria

Fairfield Elementary - \$1.25/\$.30(reduced price) from 8:35 a.m. to 8:50 a.m. in the cafeteria

Fort Miami Elementary - \$1.25/\$.30(reduced price) from 8:35 a.m. to 8:50 a.m. in the cafeteria

Wayne Trail Elementary - \$1.25/\$.30(reduced price) from 8:50 a.m. to 9:05 a.m. in the cafeteria

Payment Options For School Meal Programs – Maumee City Schools uses an on-line payment system (K12PaymentCenter) <https://www.k12paymentcenter.com/> to process lunch payments. The Food Service Department highly encourages students to be signed up for this program so that parents can track their usage. Alerts are sent to notify of low balances and allows checking of purchases. If you do not use the on-line system, please use checks made payable to “MCS Food Service.”

Charging School Meals: Students are allowed to charge meals at all schools only up to the following limits (3 lunches): Elementary students \$8.25; GMS students - \$9.00; MHS students - \$10.00. Emails will be sent to parents daily when a student charges. Letters will also be sent home on Tuesdays and Thursdays with elementary students. It is the responsibility of parents to keep track of student balances. The first time a student reaches the charging limit, they will be allowed to charge one extra lunch - parents will be called at this point and notified. After the first phone notification, a student may be given an alternative entree selection if a purchased lunch will exceed the charging limit.

PAYING STUDENT FEES ONLINE IS AN OPTION AGAIN THIS YEAR 2018-19 student fees can be paid online! **Paying fees online will speed up the registration day process for many families.** A link to “e-Funds for Schools” is on the BACK-TO-SCHOOL page of the district website. Parents need their child’s student number to create an account. This is found on the “School Info” page of your PowerSchool Parent Portal. All students in all grades have an assigned student number. If you can’t access your Parent Portal, contact your child’s school for this information. Before elementary school offices reopen in August, elementary parents should call 419-893-8778 or 419-893-3386 ext. 30250 for this information.

Student Activity (Pay-to-Participate) Fee – The fee for students in grades 7 – 12 to participate on athletic teams, band, speech/debate team, high school show choir and cheerleading is: \$100 (1st child in a

family), \$75 (2nd child), \$50 (3rd child). The fee covers as many sports and activities as a student wishes to participate in during any one school year. The school district charges an activity fee for students in grades 7 – 12 to participate in extracurricular and co-curricular activities/clubs: \$75 (1st child in a family), \$50 (2nd child), \$25 (3rd child). Students in 6th grade who wish to participate in an activity pay \$25.

MHS Athletic Department Using Online Forms - The MHS Athletic Department is now using FinalForms online forms/data management system for athletic participation. **Paper forms are no longer being used.** Data is saved from season-to-season and year-to-year. FinalForms pre-populates information wherever possible to make the process easier for parents. **Please register at – <https://maumee-oh.finalforms.com>. Parents of fall athletes must complete this process prior to the first official day of practice (July 30 for football and August 1 for all other sports).**

Search for Children with Disabilities – School districts throughout the country are continually involved in an effort to locate, evaluate, and identify all children with disabilities from birth through age 21. Specific eligibility criteria vary with the age of the individual, but all address delays in communication, cognitive functioning, adaptive behavior, and sensory, physical and/or social/emotional development. Please call 419-893-3200 ext. 10219 if you have a child who may qualify for services from the school district.

YMCA Before & After-School Childcare Program – The YMCA offers a before and after-school childcare program for Maumee elementary-age children. For information call the YMCA: 419-474-3995.

Back-to-School Open House & New Student Orientation

Meet elementary & middle school teachers and drop off school supplies at Open House

Fort Miami	August 13	4 – 5:30 p.m. (new student/parent orientation is August 13 @ 3:30 p.m.)
Wayne Trail	August 13	5:30 – 7 p.m. (new student/parent orientation is August 13 @ 5 p.m.)
Gateway	August 13	5 – 6:30 p.m. (new student/parent orientation is August 9 @ 6:30 p.m.)
Fairfield	August 14	4 – 5:30 p.m. (new student/parent orientation is August 14 @ 3:30 p.m.)
MHS	August 15	7 – 8:30 p.m.

Maumee High School Sports Passes

2018-19 **All-Sports Passes** will be sold at Registration Days. Passes are good for HOME high school (9th – 12th grade) sporting events hosted at Maumee High School, excluding tournaments (eg. Northern Lakes League, Northwest District Athletic Board, Ohio High School Athletic Association) and excluding middle school and/or youth events that Maumee High School may be hosting.

All-Sports Family Passes include two adults and a limit of three children. Additional student passes may be purchased for \$30 per child (school-aged). Any student currently entering kindergarten - 6th grade will need to come in to have their picture taken. Any student 7th - 12th grade student who had a school picture taken last year at Gateway or Maumee High School does not need to come in for a sports pass picture.

Family pass - \$225, with additional student passes \$30

*** Individual adult single pass - \$90 * Adult couple pass - \$150 * Individual student pass - \$65**

FOR MORE INFORMATION: 419-893-8778 or [MHS Athletics Website](#)

Social Media & Web Sites: [LIKE US on FACEBOOK](#) and [FOLLOW US on TWITTER](#)

DETAILED RESIDENCY VERIFICATION INFORMATION

Residency Verification will be completed on Back-to-School Registration Day

IF YOU OWN YOUR HOME OR HAVE A CURRENT LEASE IN YOUR NAME - Please plan to bring an original copy of your lease or mortgage statement PLUS at least one utility bill or official mailing from a state/federal agency dated within the last 30 days. Copies will be made by the district. Bills printed from the Internet are not acceptable. **Acceptable documents must have been mailed to your residence** and show address.

IMPORTANT LEGAL INFORMATION ABOUT SCHOOL DISTRICT RESIDENCY: According to the Ohio Revised Code, a child must attend school in the district where the parent/legal guardian resides and school districts have the right to request verification of legal residency. Parents/legal guardians are responsible to verify and prove residency and to inform the school district of any address change within OR outside of district boundaries at any time. **The district may request residency verification documentation throughout the school year and parents/legal guardians are required to provide requested documentation in the timeline specified in order for child(ren) to remain enrolled in school.**

The school district may contact landlords to verify residency information.

IF YOU ARE LIVING WITH ANOTHER FAMILY AND YOUR NAME DOES NOT APPEAR ON THE LEASE, MORTGAGE STATEMENT OR DEED TO THE PROPERTY . . . *

Individuals who are living with another family and do not have a lease/mortgage/property deed in their own name will be required to have the property owner (or person whose name is on the lease) attend Registration Day with them to complete required paperwork.

The homeowner/lease holder will need to sign an affidavit that both parent(s) and children reside in their residence. They will also be required to provide the school district with documentation of home ownership or produce a current lease PLUS at least one utility bill dated within the last 30 days that has not been generated from the internet. Acceptable bills must have been mailed to this residence. Copies will be made by the district so please provide the original bill.

*** In some cases a "Landlord Acknowledgement Document" will be required from the owner of the property that confirms to the school district that the landlord has given permission for parent(s) and children to live in a specified home/apartment without their name being added to the lease.**

Giving false or inaccurate information for the purpose of enrolling students without paying tuition is a criminal offense. If a determination is made that there was an attempt to defraud the district, Maumee City Schools will seek restitution for tuition and legal fees from the party or parties responsible. (Tuition is determined by the State of Ohio, fluctuates annually, and is approximately \$9,000 per student/school year.) The school district may also file charges to prosecute and recover reimbursement for tuition as well as legal fees from the party or parties responsible.

Failure to provide requested residency documentation prior to the first day of school means students will not be able to begin the school year.