



**Monday, January 8, 2018  
Organizational Meeting**

**Maumee City School District  
716 Askin Street  
Maumee, OH 43537  
5:30 PM**

## **1. Meeting Opening**

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**Subject                      A. Swearing In of Newly Elected Board Members**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                    1. Meeting Opening

Access                      Public

Type

Jennifer Campos will be sworn in as the newly elected Maumee City School District Board of Education member.  
Janet Wolff will be sworn in as a re-elected Maumee City School District Board of Education member.

**Subject                      B. Roll Call**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                    1. Meeting Opening

Access                      Public

Type                         Procedural

**Subject                      C. Pledge Of Allegiance**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                    1. Meeting Opening

Access                      Public

Type                         Procedural

## **2. Election**

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**Subject                      A. Board President Election**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                    2. Election

Access                      Public

Type Action (Consent)  
 Recommended Action The Treasurer recommends the Board elect a President for the 2018 calendar year.

**Subject B. Board Vice President Election**

Meeting Jan 8, 2018 - Organizational Meeting

Category 2. Election

Access Public

Type Action

Recommended Action The Treasurer recommends the Board elect a Vice President for the 2018 calendar year.

**3. Board Meeting Dates 2018**

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**Subject A. Proposed Meeting Dates**

Meeting Jan 8, 2018 - Organizational Meeting

Category 3. Board Meeting Dates 2018

Access Public

Type Action

Recommended Action The Treasurer recommends the Board set its regular and special monthly meeting dates, times and locations for the year 2018.

<b>January</b>	<b>08</b>	<b>2nd</b>	<b>Monday</b>	<b>Organizational Meeting</b>
	<b>22</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>February</b>	<b>12</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>26</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>March</b>	<b>12</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>26</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>April</b>	<b>9</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>30</b>	<b>5th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>May</b>	<b>7</b>	<b>1st</b>	<b>Monday</b>	<b>Work Session</b>
	<b>21</b>	<b>3rd</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>June</b>	<b>11</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>25</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>July</b>	<b>9</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>23</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>August</b>	<b>13</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>27</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>September</b>	<b>10</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>24</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>October</b>	<b>08</b>	<b>2nd</b>	<b>Monday</b>	<b>Work Session</b>
	<b>22</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>November</b>	<b>05</b>	<b>1st</b>	<b>Monday</b>	<b>Work Session</b>
	<b>26</b>	<b>4th</b>	<b>Monday</b>	<b>Regular Meeting</b>
<b>December</b>	<b>10</b>	<b>2nd</b>	<b>Monday</b>	<b>Regular Meeting</b>

**4. Establish Service Fund**

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**Subject A. Establish Service Fund**

Meeting Jan 8, 2018 - Organizational Meeting

Category 4. Establish Service Fund

Access Public

Type Action

Recommended Action The Treasurer recommends that a service fund be established for this district in the amount of \$20,000.

## **5. Ohio School Boards Association Dues**

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**Subject A. Ohio School Board Association Dues**

Meeting Jan 8, 2018 - Organizational Meeting

Category 5. Ohio School Boards Association Dues

Access Public

Type Action

Recommended Action The Treasurer recommends the Board authorize the payment of the 2018 Ohio School Boards Association dues in the estimated amount of \$7,499 for the Briefcase subscription (electronic version), and \$250 for the renewal of the Virtual Transportation Supervisor and \$150 for the School Management News subscription, for a total cost of \$7,899.

## **6. Legal Assistance Fund**

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**Subject A. Legal Assistance Fund**

Meeting Jan 8, 2018 - Organizational Meeting

Category 6. Legal Assistance Fund

Access Public

Type Action

Recommended Action The Treasurer recommends the Board approve the payment of \$250.00 to the OSBA Legal Assistance Fund Consultant Service pursuant to O.R.C. Section 3313.171 for January 1, 2018, through December 31, 2018.

## **7. Facsimile Signatures**

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**Subject A. Facsimile Signatures**

Meeting Jan 8, 2018 - Organizational Meeting

Category 7. Facsimile Signatures

Access Public

Type Action

Recommended Action The Treasurer requests the Board approve the use of a facsimile signature of the Treasurer on all school district warrants, payroll checks, and purchase orders and a facsimile signature of the Superintendent on purchase orders.

## **8. Legislative Liaison**

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**Subject**                    **A. Legislative Liaison**

Meeting                    Jan 8, 2018 - Organizational Meeting

Category                    8. Legislative Liaison

Access                    Public

Type                    Action

Recommended Action    The Treasurer recommends the Board appoint its Legislative Liaison to the Ohio School Boards Association for 2018.

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**9. OSBA Student Achievement Liaison**

**Subject**                    **A. OSBA Student Achievement Liaison**

Meeting                    Jan 8, 2018 - Organizational Meeting

Category                    9. OSBA Student Achievement Liaison

Access                    Public

Type                    Action

Recommended Action    The Superintendent recommends the Board appoint a board member as the Maumee City School District Student Achievement Liaison with the Ohio School Boards Association.

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**10. Resolution Authorizing the Superintendent to Accept Resignations/Retirements**

**Subject**                    **A. Resolution Authorizing the Superintendent to Accept Resignations/Retirements**

Meeting                    Jan 8, 2018 - Organizational Meeting

Category                    10. Resolution Authorizing the Superintendent to Accept Resignations/Retirements

Access                    Public

Type                    Action

Recommended Action    The Superintendent recommends the Board approve the following resolution authorizing the Superintendent to accept resignations / retirements, effective January 8, 2018 through January 15, 2019.

**RESOLUTION AUTHORIZING THE SUPERINTENDENT TO ACCEPT RESIGNATIONS / RETIREMENTS**

**WHEREAS, the Board of Education of the Maumee City Schools District deems resignations / retirements to be effective once received and accepted by the Superintendent; therefore**

**BE IT RESOLVED, that the Board hereby authorizes the Superintendent to accept and acknowledge in writing resignations / retirements which have been submitted by employees in writing during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; and**

**BE IT FURTHER RESOLVED that the authorization provided by this resolution shall commence on January 8, 2018 and remain in effect through January 15, 2019.**

Adopted January 8, 2018. Attest: \_\_\_\_\_

Treasurer

## **11. Approval And Signing Of The Board Of Education Minutes**

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<b>Subject</b>	<b>A. Minutes</b>
Meeting	Jan 8, 2018 - Organizational Meeting
Category	11. Approval And Signing Of The Board Of Education Minutes
Access	Public
Type	Action
Recommended Action	The Treasurer recommends the Board approve the following Board Of Education Meeting Minutes.

**Board of Education Meeting November 27, 2017**

**Board of Education Meeting December 11, 2017**

**Board of Education Work Session December 20, 2017**

Administrative File Attachments  
[December 11, 2017 Minutes.pdf \(317 KB\)](#)  
[November 27, 2017 Minutes.pdf \(356 KB\)](#)  
[December 20, 2017 Minutes.pdf \(85 KB\)](#)

## **12. Presentation**

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<b>Subject</b>	<b>A. Digital Academy</b>
Meeting	Jan 8, 2018 - Organizational Meeting
Category	12. Presentation
Access	Public
Type	Information

**Michelle Shafer and Jason Dugan will provide a brief presentation on the digital academy.**

## **13. Out-Of-State/Overnight Student Trips**

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<b>Subject</b>	<b>A. Overnight Trips</b>
Meeting	Jan 8, 2018 - Organizational Meeting
Category	13. Out-Of-State/Overnight Student Trips
Access	Public
Type	Action
Recommended Action	The Superintendent recommends the Board approve the following out-of-state / overnight student trips.

**The Maumee High School Ski Club will travel on the following dates:**

- **Alpine Valley, MI - Sunday, January 7, 2018**
- **Mt. Brighton, MI - Thursday, February 8, 2018**
- **Mt. Brighton, MI - Friday, February 23, 2018**
- **Alpine Valley, MI - Saturday, March 10, 2018**

## **14. Attendance At Professional Meetings**

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**Subject**                      **A. Attendance At Professional Meetings**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                    14. Attendance At Professional Meetings

Access                      Public

Type                        Action

Recommended Action    The Superintendent recommends the Board approve attendance at the following professional meetings, per Board Policy 3243.

**1. Administration**

**Tricia Samuel OAPSA Winter Conference  
Columbus, OH  
February 1-2, 2018  
Anticipated Expenses \$648.75**

**2. Certificated**

**Corryn Smith National Reading Recovery and K-6 Literacy Conference  
Columbus, OH  
February 17-20, 2018  
Anticipated Expenses \$1,674.88**

## **15. Gifts And Donations**

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**Subject**                      **A. Gifts And Donations**

Meeting                    Jan 8, 2018 - Organizational Meeting

Category                    15. Gifts And Donations

Access                    Public

Type                        Action

Recommended Action    The Superintendent recommends the Board accept with gratitude the following gifts and donations.

Gina Hughes has donated a piano tuning, valued at \$100, for the piano in the PAC lobby at MHS.

The Grisez family donated library books, valued at \$48, to Fairfield Elementary School.

The Arrowhead Park Association donated \$120 to be used to pay off or reduce a student's or students lunch fee debt.

The Maumee Garden Club donated \$100 to be used to pay off or reduce a student's or students lunch fee debt.

## **16. Recognition**

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**Subject**                      **A. Award of Excellence**

Meeting                    Jan 8, 2018 - Organizational Meeting

Category                    16. Recognition

Access Public

Type Information

Sandy Hook Promise has given Maumee City Schools an Award of Excellence in recognition of leadership in protecting students and community.

## 17. Personnel

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**Subject A. Resignation/Re-Employment**

Meeting Jan 8, 2018 - Organizational Meeting

Category 17. Personnel

Access Public

Type Action

Recommended Action The Board Recommends approval of the following resignation/re-employment.

**WHEREAS**, the Treasurer of the Board has notified the Board of his intention to resign effective January 31, 2018 and to seek re-employment with the Board; and

**WHEREAS**, the Board desires to reemploy the Treasurer upon his retirement; and

**WHEREAS**, the Board provided public notice of the Treasurer's intent to retire and seek reemployment in the same position and provided public notice of a public meeting regarding the issue of re-employing the Treasurer; and

**WHEREAS**, the public meeting was held on December 11, 2017;

**BE IT HEREBY RESOLVED**, that the Board accepts the resignation of Paul Brotzki submitted for the purpose of initiating earned retirement benefits effective at the end of the work day on January 31, 2018.

**BE IT HEREBY FURTHER RESOLVED**, that the Board employs Paul Brotzki as Treasurer beginning February 1, 2018 and continuing through July 31, 2018, such employment to be at the salary of \$107,228 and subject to such other terms and conditions as are set forth in the written contract presented to this Board.

**BE IT HEREBY FURTHER RESOLVED**, that the Board employs Paul Brotzki as Treasurer beginning August 1, 2018 and continuing through July 31, 2023, such employment to be at the salary of \$107,228 and subject to such other terms and conditions as are set forth in the written contract presented to this Board.

**Subject B. Resignation**

Meeting Jan 8, 2018 - Organizational Meeting

Category 17. Personnel

Access Public

Type Action

Recommended Action The Superintendent recommends the Board approve the following resignation.

A. Operational

**Wanda Gabala**

Resignation from Bus Monitor position effective at the end of the day, 1/12/2018  
(Wanda will continue as Kitchen Helper - Breakfast at Fairfield and Lunch at Gateway.)

**Subject C. Employment / Nominations 2017-18**

Meeting Jan 8, 2018 - Organizational Meeting

Category 17. Personnel

Access Public

Type Action

Recommended Action The Superintendent recommends the Board approve the following nomination, pending a successful criminal record check where it applies, for the 2017-18 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

**A. Operational Transfer**

**Jennifer White**

To Kitchen Helper at Gateway Middle School  
9 months per year, 2.75 hours per day, \$13.07 per hour  
From Lunchroom Monitor at Gateway Middle School  
9 months per year, 2.5 hours per day, \$13.55 per hour  
Effective January 4, 2018

**B. Certificated Substitutes**

**Kaela Bilski** Long Term Sub License, Early Childhood (P-3)

**Aimee Lardinais** Short Term Sub License, General Ed

**C. Operational Substitutes**

Food Service

**Lisa Uyttenhove**

**D. Student PAC Employee**

**Toby Brewer**

**Shaelyn Kiser**

**E. Volunteers**

MHS BIGS Program

**Addison Farthing**

**Zoe Edwards**

**Subject D. Leaves Of Absence**

Meeting Jan 8, 2018 - Organizational Meeting

Category 17. Personnel

Access Public

Type Action, Action (Consent)

Recommended Action The Superintendent recommends the Board approve the following leave of absence.

**1. Certificated**



**Laura Keifer Medical Leave beginning approximately April 19, 2018 and continuing through accumulated sick, paid and unpaid leave through approximately June 15, 2018, in compliance with the Family and Medical Leave Act (12 weeks maximum).**

## **18. Delegations And Communications**

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**Subject                      A. Delegations And Communications**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                     18. Delegations And Communications

Access                        Public

Type                          Discussion

**Delegations and communications is the time set aside at each regular Board of Education meeting for members of the audience to address the Board.**

## **19. Adjournment**

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**Subject                      A. Adjournment**

Meeting                      Jan 8, 2018 - Organizational Meeting

Category                     19. Adjournment

Access                        Public

Type                          Action

Recommended Action      The Superintendent recommends the Board adjourn the January 8, 2018 organizational board meeting.