

**MAUMEE BOARD OF EDUCATION
REGULAR MEETING
AUGUST 17, 2015**

President Wolff convened the regular board meeting of the Maumee City Board of Education at 5:30 p.m. on August 17, 2015. Roll Call: Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye.

15-08-01 Approval and Signing of the Board of Education Meeting Minutes

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the minutes of the following board of education meetings:

July 27, 2015 Work Meeting

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-02 Financial Statements, Cash Reconciliation and Investment Ledger

It was moved by Mr. Righi and second by Mrs. Piechowiak that the Board approve the July 2015 Financial Statements, Cash Reconciliations and Investment Ledgers as presented.

Each month the Board is presented with the following financial reports:

- 1] Financial Statements
- 2] Cash Reconciliations
- 3] Investment Ledgers

Roll Call: Righi, Aye; Piechowiak, Aye; Balcerzak, Aye; Durham, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-03 2015 OSBA Delegate

It was moved by Mr. Righi and second by Mrs. Durham that the Board appoint Stephanie Piechowiak as delegate to the 2015 OSBA Capital Conference Annual Business Meeting. (November 8-10, 2015)

Roll Call: Righi, Aye; Durham, Aye; Balcerzak, Aye; Peichowiak, Abstain; Wolff, Aye. The president then declared the motion carried.

15-08-04 2015 OSBA Alternate

It was moved by Mrs. Durham and second by Mr. Righi that the Board appoint Diane Balcerzak as alternate to 2015 OSBA Capital Conference Annual Business Meeting. (November 8-10, 2015)

Roll Call: Durham, Aye; Righi, Aye; Balcerzak, Abstain; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-05 Resolution – Contingency Plan for Make-up Days (2015-16)

It was moved by Mrs. Durham and second by Mr. Righi that the Board adopt the Annual Contingency Plan for make-up days as required by Ohio Revised Code as presented.

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Contingency Plan Resolution

WHEREAS, Ohio Revised Code Section 3313.482 requires annually, prior to the first day of September, Board of Educations to adopt a resolution specifying a contingency plan under which the district's students will make up days on which it was necessary to close schools for any reasons specified in division (B) of Section 3317.01 of the Revised Code.

WHEREAS, if any such days must be made up in order to comply with the requirements of Section 3317.01 and Sections 3313.48 and 3313.481 of the Revised Code, the Resolution shall provide in the plan for making up at least five full school days.

WHEREAS, no such Resolution shall conflict with any collective bargaining agreement into which the Board has entered pursuant to Chapter 4117 of the Revised Code and that is in effect in the district.

THEREFORE, BE IT RESOLVED, that the Maumee City Board of Education will follow the provisions of Article X, Section 10.01 (b) of the MEA contract prior to scheduling a make-up day. If it becomes necessary to make up a day or days, the following dates will be used for the 2015-16 school year:

Friday, May 27, 2016
Tuesday, May 31, 2016
Wednesday, June 1, 2016
Thursday, June 2, 2016
Friday, June 3, 2016

Roll Call: Durham, Aye; Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-06 High School, Middle School and Elementary Student Handbooks 2015-16 School Year

It was moved by Mrs. Durham and second by Mrs. Piechowiak that the Board adopt the High School, Middle School and Elementary student handbooks for the 2015-16 school year.

Roll Call: Durham, Aye; Piechowiak, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-07 Student Transportation Releases (2015-16)

It was moved by Mrs. Wolff and second by Mr. Righi that the Board release the following students to the school district listed below for transportation purposes only:

Andrew Bohm	Anthony Wayne School District
Nadia Hawk	Perrysburg Schools
Charli Garibaldo	Rossford Schools

Roll Call: Wolff, Aye; Righi, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. The president then declared the motion carried.

15-08-08 Increase in Building Use Rental Fees

It was moved by Mrs. Durham and second by Mrs. Piechowiak that the Board approve an increase in Building Use Rental Fees as attached, effective with the 2015-16 school year.

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**SCHEDULE OF FEES
Outside Groups Utilizing MCS D Facilities**

	2005 - 2015	2015-16
Performing Arts Center (4 hours)	\$ 600.00	\$ 660.00
HS Gymnasium (4 hours)	\$ 240.00	\$ 260.00
HS Gymnasium Annex (4 hours)	\$ 120.00	\$ 135.00
All other Gymnasiums (4 hours)	\$ 120.00	\$ 135.00
Middle School Auditorium (4 hours)	\$ 300.00	\$ 330.00
All School Cafeterias (4 hours)	\$ 100.00	\$ 110.00
Kitchens and Equipment (4 hours)	\$ 100.00	\$ 110.00
Building Snack Bar (4 hours)	\$ 40.00	\$ 45.00
Classroom (4 hours)	\$ 100.00	\$ 110.00
Locker Rooms/Showers (4 hours)	\$ 100.00	\$ 110.00
Stadium Facility at HS (4 hours)	\$ 800.00	\$ 880.00
Stadium Facility at HS (with field lights) (4 hours)	\$1300.00	\$1430.00
Additional Equipment Rental – (Facilities other than Performing Arts Center)		
Movie Projector (per event)	\$ 20.00	\$ 25.00
Wrestling Mats (per event)	\$ 80.00	\$ 90.00
Stage Lighting (per event)	\$ 50.00	\$ 55.00
Chairs (100 or fraction) (per event)	\$ 10.00	\$ 15.00
Stage (Portable) (per event)	\$ 40.00	\$ 45.00
Choir Risers (per event)	\$ 20.00	\$ 25.00
PERFORMING ARTS CENTER AT MHS		
Basic Rental		
Per Hour (minimum 2 hours)	\$ 125.00	\$ 140.00
Concession Stand (if rented independently)	\$ 100.00	\$ 110.00
Lobby Rental (if rented independently)	\$ 125.00	\$ 140.00
Rehearsal Room (if rented independently)	\$ 125.00	\$ 140.00
Theatre Concert Lighting – no additional cost		
Dance Lighting (per performance)	\$ 300.00	\$ 330.00
Dance Lighting (per rehearsal)	\$ 25.00	\$ 30.00
Club Lighting (per performance)	\$ 150.00	\$ 165.00
Club Lighting (per rehearsal)	\$ 15.00	\$ 20.00
Dramatic Lighting (per performance)	\$ 300.00	\$ 330.00
Dramatic Lighting (per rehearsal)	\$ 15.00	\$ 20.00
Renter's Light Plot (cost to be determined by Technical Director)		
House Sound – no additional cost		
House Sound (if we must mix) (per hour)	\$ 15.75	\$ 20.00
Musical Sound (per performance)	\$ 150.00	\$ 165.00
Musical Sound (per rehearsal)	\$ 150.00	\$ 165.00
Concert Sound (per performance)	\$ 100.00	\$ 110.00
Professional Sound (per performance)	\$ 300.00	\$ 330.00
Full data/voice/distance learning (per hour)	\$ 100.00	\$ 110.00

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Projection Devices (per event) (no charge for RGB)	\$ 50.00	\$ 55.00
Music Stands (up to 45 stands?) (Ups to 12 music stand lights)	\$ 150.00	\$ 165.00
Orchestra Pit	\$ 500.00	\$ 550.00
Orchestra Shell	\$ 500.00	\$ 550.00
Piano Rental (upright) (per event)	\$ 100.00	\$ 115.00
Piano Tuning (not included in rental-at guest cost)	\$ 100.00	\$ 110.00
Follow Spot (each) (per event)	\$ 75.00	\$ 85.00
Lobby Tables and Chairs	\$ 275.00	\$ 310.00
Heavy Load-Ins and Large Productions (per hour)	\$ 32.75	\$ 40.00
Technical Director (per hour)	\$ 25.00	\$ 30.00
Stage Director (per hour)	\$ 25.00	\$ 30.00
House Manager (per hour)	\$ 10.00	\$ 15.00
Stage Crew (per hour)	\$ 10.00	\$ 15.00
Off-Duty Security (per hour)	\$ 32.75	\$ 40.00
Technical Crew (per hour)	\$ 10.00	\$ 15.00
Ushers (per hour/each)	\$ 10.00	\$ 15.00
Custodian (per hour)	\$ 32.75	\$ 45.00
All curtain cyc and scrim arrangements must be restored. If not, there will be an additional charge.	\$ 750.00	\$ 825.00
All lighting must be restored to house position. If not, there will be an additional charge.	\$ 750.00	\$ 825.00
Deposit required to reserve the Performing Arts Center	\$ 250.00	\$ 275.00
If you anticipate a capacity crowd, reserved seating is highly recommended. Tickets can be ordered through the Performing Arts Center (per performance)	Under \$ 100.00	Under \$ 110.00

Roll Call: Durham, Aye; Piechowiak, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-09 Attendance at Professional Meetings

It was moved by Mrs. Piechowiak and second by Mr. Righi that the Board approve attendance at the following professional meetings, per Board Policy 3243.

A. Instructional

Maria Herman

OFLA Central States Conference (Ohio Foreign Language Association)
Columbus, OH
March 10-11, 2016
Estimated Expenses: \$730.00

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- B. Operational
Debra Eyre OEDSA Conference (Ohio Educational Data System Assoc.)
 Columbus, OH
 September 16 & 18, 2015
 Estimated Expenses: \$553.00

Roll Call: Piechowiak, Aye; Righi, Aye; Balcerzak, Aye; Durham, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-10 Resignations / Retirement

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the following resignations / retirement.

- A. Operational
Rene Mason Retirement effective August 6, 2015
 (Bus Driver)
- Laura Mayfield** Resignation effective July 29, 2015
 (Clerk Librarian – Wayne Trail Elementary)
- B. Lay Coach
Ryan Albrecht Resignation effective August 5, 2015
 (Drama (per play)-MS-Fall)
- Erin Wilson** Resignation effective August 5, 2015
 (Volleyball-HS-Assistant)

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-11 Employment/Nominations 2015-16

It was moved by Mrs. Balcerzak and second by Mr. Righi that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2015-16 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

- A. Instructional
Sabrina Cremean Intervention Specialist at Fairfield Elementary
 \$56,958.00 (Masters, Step 6)
- B. Instructional Supplemental - The Superintendent recommends the Board grant one (1) year limited supplemental contracts to the following individuals for the 2015-16 school year at the agreed upon rate (Section 6.04 (6.07?) of the collective bargaining agreement with the MEA):
- | | | |
|------------------------------|---------------------------------|-----------|
| <u>Maumee High School</u> | | |
| Kristen Bockbrader | Volleyball-HS-Assistant | \$3622.00 |
| Todd Ery | Weight Training-HS | \$ 689.00 |
| <u>Gateway Middle School</u> | | |
| Suzanne Van Tuinen | Club Advisor - Power of the Pen | \$1457.00 |

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C. Instructional Substitutes

Heather Calkins – Short Term Substitute License General Ed
Chelsea DePompei – Resident Educator License Early Childhood (P-3)
Tyler Iwinski – Resident Educator License Adolescence to Young Adult (7-12), Integrated Social Studies
Taryn Ley- Resident Educator License Middle Childhood (4-9)
James Magoun – Short Term Substitute License General Ed
Danae Wedge – pending
Erin Ziems- Resident Educator License Adolescence to Young Adult (7-12), Life Sciences/Earth Sciences

D. Operational

Hire

Stephanie Bryant-McClurg Clerk Librarian at Wayne Trail Elementary
(10 months/year, 24 hours/week, \$13.06/hour)
Effective August 18, 2015

Tami Farrington Secretary I – Guidance Office at Gateway
(10 months, 4 hours/day, \$15.73/hour)
Effective August 4, 2015

Chelsea Kolacki Office Assistant at Maumee High School
(9 months, \$12.90/hour)
Effective August 11, 2015

Gail Lawson Lunchroom Monitor at Wayne Trail Elementary
(9 months/year, 2.25 hours/day, \$15.21/hour)
Effective August 18, 2015

Michelle Van Dusen Bus Driver
(9 months, 3.5 hours/day, \$22.71/hour)
Effective August 18, 2015

Karen Westrick Playground Monitor at Fairfield Elementary
(9 months/year, 2 hours/day, \$12.24/hour)
Effective August 18, 2015

E. Operational Substitutes

Classroom Assistant

Karen Ricica

Clerical

Karen Ricica

Transportation

Rene Mason

Lois Young

F. Lay Coaches

Gateway Middle School

Ryan Albrecht	Drama (per play)-MS-Assistant Fall	\$1626.00
Abbey Casino	Drama (per play)-MS-Fall	\$2292.00

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G. Volunteers	
<u>Maumee High School</u>	
Lara Burkett	Tennis
Tammy Hunkapillar	Band
Lucas Junga	Football
Marc O'Neill	Football
Justin Rippke	Football
Joyce Searles	Band
Monika Ortiz Schroeder	Band
Justin Zohn	Band

Roll Call: Balcerzak, Aye; Righi, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

15-08-12 Adjournment

It was move by Mr. Righi and second by Mrs. Durham that the Board adjourn the August 17, 2015 regular board meeting at 7:13 pm.

Roll Call: Righi, Aye; Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

President

Treasurer