

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

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President Piechowiak convened the regular board meeting of the Maumee City Board of Education at 5:30 p.m. on November 21, 2016. Roll Call: Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye.

**16-11-06 Approval and Signing of the Board of Education Meeting**

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the following Board of Education Meeting Minutes.

<b>Board of Education Meeting</b>	<b>October 17, 2016</b>
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<b>Board of Education Work Session</b>	<b>November 1, 2016</b>
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Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolf, Aye. The president then declared the motion carried.

**16-11-07 Financial Statements, Cash Reconciliation and Investment**

It was moved by Mr. Wiley and second by Mrs. Wolff that the Board approve the Financial Statements, Cash Reconciliation and Investment Ledger as presented.

Each month the Board is presented with the following financial reports:

- 1] Financial Statement
- 2] Cash Reconciliation
- 3] Investment Report

Roll Call: Wiley, Aye; Wolff, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. The president then declared the motion carried

**16-11-08 Resolution – Complimentary Passes**

It was moved by Mrs. Wolff and second by Mr. Wiley that the Board adopt the Complimentary Passes Resolution.

**RESOLUTION**

**WHEREAS**, in accordance with state law, the Board of Education offers certain benefits to our employees; and

**WHEREAS**, the Board of Education offers certain benefits to community residents and other individuals; and

**WHEREAS**, the District and community benefit through the presence of District faculty, staff, and others identified in this resolution at school sponsored athletic and cultural events;

**NOW, THEREFORE, BE IT RESOLVED** by the Maumee City School District Board of Education as follows:

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

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The Board of Education provides complimentary passes and waives payment of any entry fee to the events listed below for all full time and part time employees and Golden Panther card holders, current Board of Education members, teaching staff and operational staff.

[include other individuals by designation e.g., Golden Buckeye citizens, current/former Board of Education members, District retirees, current municipal officials, current fire/police/safety officials, etc.] for the 2016-2017 school year.

Complimentary passes/payment waiver applies to the following District events:

1. Athletic Contests
2. Performing and Visual Arts Events

IT IS FOUND AND DETERMINED that all formal action of this Board of Education concerning or related to the adoption of this Resolution was adopted in an open meeting of this Board, and all deliberations of this Board that resulted in such formal action were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

Roll Call: Wolff, Aye; Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye.  
The president then declared the motion carried.

**16-11-09 Authorization to Bid**

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board authorize bidding for one (1) school bus.

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye.  
The president then declared the motion carried.

**Policies – First Reading**

Policy 0100	Definitions (Revised)
Policy 0167.1	Use of Electronic Mail/Text Messages (Revised)
Policy 0169.2	Open Meetings/Sunshine Law (Revised)
Policy 1530	Evaluation of Principals and other Administrators (Revised)
Policy 1619	Group Health Plans (New/Revised)
Policy 1619.01	Privacy Protections of Self-Funded Group Health Plans (Revised)
Policy 1619.02	Privacy Protections of Fully Insured Group Health Plans (Revised)
Policy 1619.03	Patient Protection and Affordable Care Act (New)
Policy 2460	Special Education (Revised)
Policy 3220	Standard Based Teacher Evaluation (Revised)
Policy 3223	Standard Based School Counselor Evaluation (Revised)

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

---

Policy 3419	Group Health Plans (New/Revised)
Policy 3419.01	Privacy Protections of Self-Funded Group Health Plans (Revised)
Policy 3419.02	Privacy Protections of Fully Insured Group Health Plans (Revised)
Policy 3419.03	Patient Protection and Affordable Care Act (New)
Policy 3420	Health Insurance Benefit (DELETE)
Policy 4419	Group Health Plans (New/Revised)
Policy 4420	Health Insurance Benefit (DELETE)
Policy 4419.01	Privacy Protections of Self-Funded Group Health Plans (Revised)
Policy 4419.02	Privacy Protections of Fully Insured Group Health Plans (Revised)
Policy 4419.03	Patient Protection and Affordable Care Act (New)
Policy 5530.02	Procurement and Use of Epinephrine Auto Injectors in Emergency Situations (Revised)
Policy 5530.01	Co-Curricular Drug Testing
Policy 5830	Student Fund-Raising (Revised)
Policy 6605	Crowdfunding (New)
Policy 6700	Fair Labor Standards Act [FLSA] (Revised)
Policy 8330	Student Records (Revised)
Policy 9700	Relations With Special Interest Groups (Revised)

**16-11-09 Attendance at Professional Meetings**

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approve attendance at the following professional meetings, per Board Policy 3243.

- A. Supervisor  
**Jason Dugan** Ohio Educational Technology Conference (OETC)  
 Columbus, OH  
 February 14-16, 2017  
 Expenses: \$635.00
- B. Certificated  
**Amy Gorman** OMEA Music Conference  
 Cleveland, OH  
 February 1-4, 2017  
 Expenses: \$792.25

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

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C. Operational

**Joshua Snyder** Ohio Educational Technology Conference (OETC)  
Columbus, OH  
February 14-16, 2017  
Expenses: \$635.00

Roll Call: Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**16-11-10 Gifts and Donations**

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board accept with gratitude the following gifts and donations.

Douglas Brainard contributed \$20 to the Janice Brainard Scholarship fund in memory of Carol Louise Faylor.

Michele Davidson donated books valued at \$30 to Gateway Middle School.

Pam Holderness donated books valued at \$70 to Gateway Middle School.

Dustin Ptaszynski donated a trombone valued at \$400 to the Maumee City Schools music department.

Collective Goods donated the following twelve-book set written by Michael Dahl valued at \$59.88.

- |                             |                            |
|-----------------------------|----------------------------|
| 1. Little Dinos Don't Push  | 7. Bear Says "Thank You"   |
| 2. Little Elephan Listens   | 8. Little Tiger Picks Up   |
| 3. Little Dinos Don't Tell  | 9. Penquin Says "Please"   |
| 4. Little Monkey Calms Down | 10. Little Dinos Don't Hit |
| 5. Little Lion Shares       | 11. Mouse Says "Sorry"     |
| 6. Little Dinos Don't Bite  | 12. Hippo Says "Excuse Me" |

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

**16-11-11 Resignations/Retirement 2016-17**

It was moved by Mr. Wiley and second by Mrs. Balcerzak that the Board approve the following resignations / retirements.

A. Certificated  
**Sabrina Cremean** Tutor at Fairfield Elementary School  
Effective at the end of the day Tuesday,  
November 22, 2016

Roll Call: Wiley, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. Wolff, Aye. The president then declared the motion carried.

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

---

**16-11-12 Nominations / Employment 2016-17**

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2016-17 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

- A. Instructional Supplemental  
**Tim Wilhelm** Wrestling – MS - \$3,754
- B. Instructional Substitutes  
**Anna Fisher** General Ed Short Term Substitute License  
(Effective 11/9/16)  
**Dnaie Hart** General Ed Short Term Substitute License  
(Effective 11/11/16)  
**Rod Hersha** High School (7-12) Mathematics (Effective 11/8/16)  
**Howard Perry** General Ed Short Term Substitute License  
(Effective 11/7/16)
- C. Operational  
**Allison Hurt** Classroom Assistant at Fort Miami Elementary School  
9 months per year, \$13.32 per hour, 4.5 hours per day  
Effective 11/2/2016
- D. Operational Substitutes  
Classroom Assistant  
**Mindy Calgie**
- Clerical  
**Mindy Calgie**
- Clerk Librarian  
**Mindy Calgie**
- Food Service  
**Mindy Calgie**
- Playground Monitor  
**Mindy Calgie**
- E. Student PAC Employee  
**Lillian Daughton**  
**Audrey Stiles**  
**Joelle Stiles**
- F. Student Teachers  
Bowling Green State University  
**Danielle Tanyan** School Counseling Internship at Gateway Middle  
School November 7, 2016 through April 10, 2017

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

---

- G. Volunteer  
Maumee High School  
**Allison Belcher**

Roll Call: Wolff, Aye; Balcerzak, Aye; Durham Aye; Piechowiak, Aye; Wiley, Aye. The president then declared the motion carried.

**16-11-13 Leaves of Absence**

It was moved by Mrs. Durham and second by Mr. Wiley that the Board approve the following leaves of absence.

- |    |  |   |
|----|--|---|
| A. | <p>Certificated<br/><b>Mike Dick</b></p> <p><b>Janette Schell</b></p>  | <p>Medical Leave beginning approximately 10/18/2016 and continuing through accumulated sick, paid and unpaid leave through approximately 5/1/2017, in compliance with the Family and Medical Leave Act (12 weeks maximum).</p> <p>Medical Leave beginning approximately 9/15/2016 and continuing through accumulated sick, paid and unpaid leave through approximately 9/15/2017, in compliance with the Family and Medical Leave Act (12 weeks maximum).</p> |
| B. | <p>Operational<br/><b>Susan Adkins</b></p> <p><b>Lisa Uerkwitz</b></p> | <p>Medical Leave beginning approximately 10/19/2016 and continuing through accumulated sick, paid and unpaid leave through approximately 10/19/2017, in compliance with the Family and Medical Leave Act (12 weeks maximum).</p> <p>Medical Leave beginning 10/31/2016 and continuing through accumulated sick, paid and unpaid leave through approximately 11/27/2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).</p>           |

Roll Call: Durham, Aye; Wiley, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 21, 2016**

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**16-11-14 Adjournment**

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board adjourn the November 21, 2016 board regular meeting at 6:37 pm.

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wiley, Aye; Wolff, Aye. The president then declared the motion carried.

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President

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Treasurer