

**MAUMEE BOARD OF EDUCATION
REGULAR SESSION
DECEMBER 8, 2014**

President Piechowiak convened the regular board meeting of the Maumee City Board of Education at 5:30 p.m. on December 8, 2014. Roll Call: Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye.

14-12-01 Approval and Signing of the Board Of Education Meeting Minutes

It was moved by Mrs. Durham and second by Mr. Righi that the Board Board approve the minutes of the following board of education meetings.

November 17, 2014 Regular Meeting

Roll Call: Durham, Aye; Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-02 Financial Statements, Cash Reconciliation and Investment Ledger

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board approve the Financial Statements, Cash Reconciliation and Investment Ledger as presented.

Each month the Board is presented with the following financial reports:

- 1] Financial Statement
- 2] Cash Reconciliation
- 3] Investment Report

Roll Call: Righi, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-03 Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program

It was moved by Mrs. Wolff and second by Mrs. Durham that the Board approve the following resolution, Authorizing Political Subdivision to Participate in the State of Ohio Cooperative Purchasing Program.

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**AUTHORIZING POLITICAL SUBDIVISION TO PARTICIPATE
IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE Maumee City Schools

Section 1. That the Treasurer hereby requests authority in the name of the Maumee City Schools to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Treasurer is hereby authorized to agree in the name of the Maumee City Schools to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Maumee City Schools participation in the contract. Further, that the Treasurer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Treasurer is hereby authorized to agree in the name of the Maumee City Schools to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Treasurer does hereby agree to directly pay the vendor.

Roll Call: Wolff, Aye; Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye. The president then declared the motion carried.

14-12-04 Organizational Board Meeting

It was moved by Mrs. Piechowiak and second by Mr. Righi that the Board approve the 2015 organizational board meeting be held on Monday, January 5, 2015 at 5:30 PM.

Roll Call: Piechowiak, Aye; Righi, Aye; Balcerzak, Aye; Durham, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-05 Organizational Board Meeting Chair

It was moved by Mr. Righi and second by Mrs. Wolff that the Board select Mrs. Piechowiak to serve as Chair to open the 2015 organizational board meeting.

Roll Call: Righi, Aye; Wolff, aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye. The president then declared the motion carried.

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Policies – First Reading

The Superintendent recommends the Board hold a first reading for the following policies.

- Policy 1530 – Evaluation of Principals and Other Administrators (Revised)
- Policy 2210 – Curriculum Development (Revised)
- Policy 2430 – District-Sponsored Clubs and Activities (Revised)
- Policy 2430.02 - Participation of Community/STEM School Students in Extra-Curricular Activities (Revised)
- Policy 2510 – Adoption of Textbooks (Revised)
- Policy 3243 – Professional Meetings (Revised)
- Policy 5330 – Use of Medications (Revised)
- Policy 5336 – Care of Students with Diabetes (New)
- Policy 5830 – Student Fund-Raising (Revised)
- Policy 6144 – Investments (Revised)
- Policy 7540.02 – District Web Page (Revised)
- Policy 7540.03 – Student Education Technology Acceptable Use and Safety (Revised)
- Policy 7540.04 – Staff Education Technology Acceptable Use and Safety (Revised)
- Policy 8325 – Receipt of Legal Documents (New)
- Policy 8330 – Student Records (Revised)
- Policy 8400 – School Safety (Revised)
- Policy 8500 – Food Services (Revised)
- Policy 8510 – Wellness (Revised)
- Policy 8540 – Vending Machines (Revised)
- Policy 8550 – Competitive Food Sales (Revised)
- Policy 8660 – Incidental Transportation of Students by Private Vehicle (Revised)
- Policy 9211 – District Support Organizations (Revised)

14-12-05 Resolution – Contingency Plan for Make-up Days (2104-15)

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board adopt the Annual Contingency Plan for make-up days as required by Ohio Revised Code as presented.

Contingency Plan Resolution

WHEREAS, Ohio Revised Code Section 3313.48 requires Board of Educations to adopt a school calendar that requires students to be scheduled to be open for instruction for at least the same number of hours the schools were open for instruction the previous year; and

WHEREAS, the current school calendar complies with these requirements but does not make allowance for days when school may be closed due to inclement weather or other public calamity; and

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WHEREAS, contingency plans for previous school years provided for make-up days after the first five days when school was closed due to inclement weather or other public calamity;

THEREFORE, BE IT RESOLVED, if the district is closed for more than five days and it becomes necessary to make up a day or days the following dates will be used for the 2014-15 school year:

Tuesday, June 2, 2015
Wednesday, June 3, 2015
Thursday, June 4, 2015
Friday, June 5, 2015
Monday, June 8, 2015

Roll Call: Righi, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-06 Out-of-State / Overnight Student Trips

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board approve the following out-of-state / overnight student trips.

Fifth grade students travel to Camp Michindoh in Hillsdale, Michigan January 5-9, 2015.

Maumee High School Indoor Drumline and Winter Guard travel to Michigan during the 2014-15 winter to compete in the Michigan Color Guard Circuit (up to six trips per group).

Varsity Softball Team to travel to LaGrange, OH April 24-25, 2015 to participate in the Prebis Memorial Classic softball tournament.

Roll Call: Wolff, Aye; Balcerzak, Aye; Durham, Aye; Piechowiak, Aye; Righi, Aye. The president then declared the motion carried.

14-12-07 Attendance at Professional Meetings

It was moved by Mr. Righi and second by Mrs. Durham that the Board approve attendance at the following professional meetings, per Board Policy 3243.

- A. Instructional
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|------------------------|---|
| Brad Ballard | Tony Franklin Football Clinic |
| Cameron Coucher | Murfreesboro, TN |
| Marc Gibson | January 10 - 12, 2015 |
| | Estimated expenses: Registration - \$177.22 each, funded through Annual Football Fundraiser |
| | Lodging – \$148.03 each, funded through Athletic Department |

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Rachel Hostetler OAHPERD (Ohio Association for Health, Physical Education, Recreation and Dance) Convention (Retroactive)
Sandusky, OH
December 4 & 5, 2014
Estimated expenses: \$300.00

Donna Massengill ACT (American College Testing) State Annual Conference
Columbus, OH
January 27 & 28, 2015
Estimated expenses: \$377.60

Orton-Gillingham Advanced Training to be held at the Holiday Inn, Maumee December 1-5, 2014. Registration fee is \$800/person. (Retroactive)

Courtney Byrne	Meagan Hudson
Marissa Dauer	Jeanne Pawlicki
Megan Elmlinger	Paige Peace
Chauntelle Flack	Emily Yavorsky

B. Lay Coaches

Brad Hoffman	Tony Franklin Football Clinic
Bryant Hoffman	Murfreesboro, TN
Jordon Jakacki	January 10 - 12, 2015
Conrad Kolbow	Estimated expenses: Registration - \$177.22 each, funded through Annual Football Fundraiser
Marc O'Neill	Lodging – \$148.03 each, funded through Athletic Department
Tim Wilhelm	

Roll Call: Righi, Aye; Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-08 Gifts and Donations

It was moved by Mrs. Durham and second by Mrs. Piechowiak that the Board accept with gratitude the following gifts and donations:

The Kroger Company, through a fundraising effort, donated \$8,027.80 to Maumee City Schools to be used for supplies and materials to support Math and Reading instruction.

The Stambaugh Family has donated books (donor valued at \$16.00) to Wayne Trail Elementary

Roll Call: Durham, Aye; Piechowiak, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-09 Resignations / Retirements

It was moved by Mr. Righi and second by Mrs. Piechowiak that the Board approve the following resignations / retirements.

A. Administrative

Larry Caffro Retirement effective end of workday July 31, 2015.
(Interim Assistant Superintendent)

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14-12-11 Leaves of Absence

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board approve the following leave of absence.

A. Instructional

Kari Dommer	Intermittent medical leave commencing on the first day leave is required for circumstances described in the application, continuing through accumulated sick, paid and unpaid leave, in compliance with the Family and Medical Leave Act (12 weeks maximum).
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Melinda Juergens	Medical leave beginning approximately January 29, 2015 and continuing through accumulated sick, paid and unpaid leave, through approximately March 29, 2015, in compliance with the Family and Medical Leave Act (12 weeks maximum).
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Christine Offenbacher	Medical leave beginning approximately January 16, 2015 and continuing through accumulated sick, paid and unpaid leave, through approximately February 2, 2015, in compliance with the Family and Medical Leave Act (12 weeks maximum).
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Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

14-12-12 Adjournment

It was moved by Mrs. Durham and second by Mrs. Balcerzak that the Board adjourn the December 8, 2014, regular board meeting at 6:06 pm.

Roll Call: Durham, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

President

Treasurer

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