

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

President Wolff convened the regular board meeting of the Maumee City Board of Education at 5:30 p.m. on December 14, 2015. Roll Call: Balcerzak, Aye; Durham, Absent; Piechowiak, Aye; Righi, Aye; Wolff, Aye.

**15-12-01 Financial Statements, Cash Reconciliation and Investment Ledger**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board approve the Financial Statements, Cash Reconciliation and Investment Ledger as presented.

Each month the Board is presented with the following financial reports:

- 1] Financial Statement
- 2] Cash Reconciliation
- 3] Investment Report

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-02 Organizational Board Meeting**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board Treasurer recommend the 2016 organizational board meeting be held on Tuesday, January 5, 2016 at 5:30 pm.

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-03 Organizational Board Meeting Chair**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board select Jane Durham to serve as Chair to open the 2016 organizational board meeting.

Roll Call: Righi, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-04 Van Purchase**

It was moved by Mrs. Wolff and second by Mrs. Balcerzak that the Board authorize the purchase of a new 8-passenger van.

Brondes Ford	8-Passenger Van	\$24,325.50 (including trade-in)
--------------	-----------------	----------------------------------

Roll Call: Wolff, Aye; Balcerzak, Aye; Piechowiak, Aye; Righi, Aye. The president then declared the motion carried.

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

---

**15-12-05 Indoor Track Resolution**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board recognize Indoor Track as an extension of our current fall cross country and spring season for the purpose of allowing our athletes to compete in the OATCC (Ohio Association of Track and Cross Country Coaches) Indoor State Championship.

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-06 Policies**

It was moved by Mrs. Piechowiak and second by Mrs. Balcerzak that the Board adopt the following policies.

- Policy 1130 – Conflict of Interest (Revised)
- Policy 1630.01 – FMLA Leave (Revised)
- Policy 2461 – Recording of District Meetings Involving Students and/or Parents (Revised)
- Policy 3113 – Conflict of Interest (Revised)
- Policy 3430.01 – FMLA Leave (Revised)
- Policy 4113 – Conflict of Interest (Revised)
- Policy 4430.01 – FMLA Leave (Revised)
- Policy 7510 – Use of District Premises (Revised)
- Policy 8420 – Emergency Situations at Schools (Revised)
- Policy 8452 – Automated External Defibrillators (AED) (Revised)
- Policy 8500 – Food Services (Revised)
- Policy 9211 – District Support Organizations (Revised)

Roll Call: Piechowiak, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

**Policies – First Reading**

- Policy 5430 – Class Recognition (Revised)
- Policy 5451 – Achievement Recognition (Revised)
- Policy 5460 – Graduation Requirements  
(Revised)

**15-12-07 Out-of-State / Overnight Student Trips**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board approve the following out-of-state / overnight student trips.

Speech & Debate Team travel to Beavercreek High School, January 22 – 23, 2016 to participate in a tournament.

Speech & Debate Team travel to Gahanna Lincoln High School, February 5 – 6, 2016 to attend/participate in the Tarhe Trails District State Qualifier tournament.

Speech & Debate Team qualifiers travel to Princeton High School, March 3 – 5, 2016 for the OHSSL State Tournament.

Select Choir travel to Nashville, TN May 6-8, 2016 to perform at the Opry Plaza, Cumberland Landing and Bicentennial Capitol Mall State Park.

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-08 Attendance at Professional Meetings**

It was moved by Mrs. Wolff and second by Mrs. Piechowiak that the Board approve attendance at the following professional meetings, per Board Policy 3243.

A. Operational

<b>Nicole Hinsey</b>	Midwest PowerSchool Users Group Conference (2016) March 20 – 23, 2016 Michigan City, Indiana Estimated Expenses: \$963.65
----------------------	--

Roll Call: Wolff, Aye; Piechowiak, Aye; Balcerzak, Aye; Righi, Aye. The president then declared the motion carried.

**15-12-09 Gifts and Donations**

It was moved by Mrs. Piechowiak and second by Mr. Righi that the Board accept with gratitude the following gifts and donations:

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

The Maumee Rotary Club donated the following books:

*The Fly Flew In* (Fairfield Elementary)  
*How Do Space Vehicles Work?* (Fort Miami Elementary)  
*Snow Day for Mouse* (Fairfield Elementary)  
*Snow Day for Mouse* (Fort Miami Elementary)

Nikki Szymanski donated a Suzuki #220 Violin with hard case, rosin, bow, sponge, and pitch pipe (donor valued at \$500) to the Maumee City Schools Orchestra Program.

Anonymous donation of Secret Santa gifts (donor valued at \$20/child, \$2060 total) for 103 Maumee Schools students/families in need.

Roll Call: Piechowiak, Aye; Righi, Aye; Balcerzak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-10 Resignations / Retirements**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board approve the following resignations / retirements.

- |    |   |  |
|----|---|--|
| A. | Administrative<br><b>Carole Burnworth</b> | Resignation effective July 31, 2016<br>(Director of Special Education)                   |
| B. | Operational<br><b>Cheryl Garcia</b>       | Retirement effective end of day December 31, 2015<br>(Custodian at Fairfield Elementary) |

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-11 Employment/Nomination 2015-16**

It was moved by Mrs. Balcerzak and second by Mr. Righi that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2015-16 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

- |    |  |   |
|----|--|---|
| A. | Instructional Supplemental<br><u>Resident Educator Mentor/Facilitator</u><br><b>Denise Budge</b> | (FM – 1 Mentee) (\$627.10 – pro-rated effective<br>11-23-15 through end of 2015-16 school year) |
|----|--|---|

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

- B. Instructional Substitutes  
**Willie Jumper** Short Term Substitute License – General Education  
(effective 12-9-15)
- Jacob Well** Short Term Substitute License – General Education
- C. Operational  
Hire  
**Sara Gieryng** Kitchen Helper at Maumee High School  
(9 months/year, 3 hours/day, \$11.73/hour)  
Effective December 14, 2015
- Fred Pressnell** Vehicle Mechanic (Part-time)  
(10 months/year, 3.5 hours/day, \$22.71/hour)  
Effective January 1, 2016
- Erin Szymanowski** Classroom Assistant at Fairfield Elementary  
(9 months/year, 4 hours/day, \$12.90/hour)  
Effective December 11, 2015
- D. Operational Substitutes  
Transportation  
**Deanna Wiczynski** (effective 12-8-15)
- E. Lay Coaches  
Maumee High School  
**Scott McGorty** Drama (per play) – HS-Assistant Spring \$1819.00
- Orchestra Pit Director – MHS Spring Musical - \$800.00  
(Paid through Drama Club and Musical profits)  
**Malik Khalfani**
- F. PAC Student Employees  
**Cyan Graham**  
**Christina Thomas**
- G. Student Teachers / Practicum Student / Intern  
Bowling Green State University  
**Jennifer Hemmert** Student Teacher at Fort Miami Elementary (January – May  
2016)  
**Brittany Wynn Miller** Dietetic Intern in Food Services (January 19 – February 11,  
2016)  
**Kelly Ressler** Student Teacher at Fairfield Elementary (January – April,  
2016)

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

<b>Lauren Vala</b>	Student Teacher at Fairfield Elementary (January – April, 2016)
<b>Danielle Tonyan</b>	Practicum Student at Maumee High School (January – May 2016)
<b>Victorianna VanFossen</b>	Student Teacher at Fort Miami Elementary (January - May 2016)
<b>Allison Zukowitz</b>	Student Teacher at Fairfield Elementary (January – April, 2016)
<u>University of Toledo</u>	
<b>Mary Hoefflin</b>	Student Teacher at Fairfield Elementary (January – May 2016)
<b>Lindsey Krewson</b>	Student Teacher at Fort Miami Elementary (January – May 2016)
<b>Brittany Lauth</b>	Student Teacher at Fairfield Elementary (January – May 2016)
<b>Bethany Wolf</b>	Student Teacher at Fairfield Elementary (January – May 2016)

H. Volunteer

Maumee High School

**Robby Kijowski** MHS Gymnastics

Gateway Middle School

**David Heath** Classroom Volunteer

Roll Call: Balcerzak, Aye; Righi, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-12 Leaves of Absence**

It was moved by Mrs. Piechowiak and second by Mrs. Balcerzak that the Board approve the following leave of absence.

A. Instructional

**Jennifer Justen** Medical leave beginning approximately February 25, 2016 and continuing through accumulated sick, paid and unpaid leave, through approximately May 19, 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).

**Suzanne Van Tuinen** Medical leave beginning approximately March 11, 2016 and continuing through accumulated sick leave, through approximately May 4, 2016.

B. Operational

**Sue Adkins** Intermittent medical leave beginning approximately September 2015 and continuing through accumulated sick, paid and unpaid leave, through approximately September 2016, in compliance with the Family and Medical Leave Act (12 weeks maximum).

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

---

Roll Call: Piechowiak, Aye; Balcerzak, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

**15-12-13 Executive Session**

It was moved by Mr. Righi and second by Mrs. Balcerzak that the Board enter into executive session at 6:03 pm to discuss employment and compensation of personnel and negotiations with employee groups.

Roll Call: Righi, Aye; Balcerzak, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

Return to regular session at 6:20 pm.

**15-12-14 Adjournment**

It was moved by Mr. Righi and second by Mrs. Wolff that the Board adjourn the December 14, 2015 regular board meeting at 6:22 pm.

Roll Call: Righi, Aye; Wolff, Aye; Balcerzak, Aye; Piechowiak, Aye. The president then declared the motion carried.

---

President

---

Treasurer

**MAUMEE BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015**

---

---