

Maumee City Schools Frequently Asked Questions

**Please note: There may be occasions when time and procedures will need to be modified.
During the COVID-19 pandemic this will be especially true.**

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DISTRICT Q&A

What is the Maumee City School District website address?

maumee.k12.oh.us

What is the district code of the PowerSchool App?

Our code is T J H Q.

Can my child go to Maumee City Schools if I don't live in Maumee?

Maybe. View Maumee's Capped Open Enrollment Policy here:

http://www.maumee.k12.oh.us/document_center/po51113%20Capped%20Open%20Enrollment%20Policy.pdf

How do I enroll my child?

We have a centralized enrollment process. Please contact Nicole Hinsey at 419-720-3260 or 419-893-3200 ext. 10218 to schedule an appointment.

Do you have summer school?

Yes. During Most summers we offer a summer camp program for grades K-8. Email Stacey Snyder at staceysnyder@maumeek12.org for more information. Please contact the MHS Guidance office for grade 9-12 options.

Do you have all-day kindergarten?

Yes. Fairfield and Fort Miami offer all-day every day (M-F) kindergarten for a tuition rate of \$1000. If you choose half-day only kindergarten for your child, they would attend every day (M-F), mornings only, and there is no tuition cost.

What is Maumee's school district number for taxes?

The number is 4802.

What school will my student go to?

Please see the eligibility lists for Maumee City Schools on our website at

http://www.maumee.k12.oh.us/document_center/Elementary%20Eligibility%20List.pdf

How do I get a copy of my transcripts?

Please use this link located under the Maumee High School tab on our website.

<https://maumeehscounselors.weebly.com/transcript-requests.html>

What is the dress code?

Student dress for school is a matter that is perhaps most appropriately decided by the students and parents. In general, the District's policy is that students are not allowed to dress in a manner that would detract from the educational process. Accordingly, the District has adopted the following dress code for all students, and all students are expected to comply with the dress code. The purposes of the dress code are as follows: to enhance school safety, support the learning environment, promote good behavior, avoid discipline problems and prepare students for the world of work. Any student who is questionably attired will be referred to the administration and parents may be contacted if necessary. Often, the student will be requested to change into clothing more suitable for school.

For more details, please see the Maumee City Schools dress code policy located on our website.

http://www.maumee.k12.oh.us/document_center/Dress_Code_Policy.pdf

How do I create an account for lunch money?

Online payments are available through the K12 Payment Center. You never have to worry about lost lunch money again. This is a secure, easy, and convenient way to apply funds directly to your student's account online. For more details, please see our Food Service website link at

<https://www.k12paymentcenter.com>

or call Maumee City Schools Food Service at 419-893-1182.

Why should I sign up for a parent portal account?

All parents of students grades K-12 must set up a parent portal account in order to fill out back to school forms, which are required each August before students may attend school. Parents and students grades 4-12 may also view academic progress through their accounts.

What do I do if my child is sick?

Please contact your student's school first thing in the morning.

MAUMEE HIGH SCHOOL FAQ

Attendance:

Q: How many absences are allowed before a student loses credit in a class?

A: Students are allowed 4 absences per trimester. Per Ohio HB 411, students are only permitted 12 total days of absence per school year - this equates to 4 per trimester. When this threshold is reached, the student will lose credit for any/all assignments/quizzes/tests given on the day of any assignments in excess of 4, during a trimester. Additionally, the school is required to engage in truancy protocols including - but not limited to - court mediation, fines, or charges to the parent and/or student.

Doctor-signed medical slips should be turned into the office immediately as these can be used to mitigate the absence dates. Vacations or "convenience absences" during a school day(s) cannot be excused and - should the number of absence days exceed 4 per trimester in the aggregate - can result in legal action per HB 411. Additionally, students who exceed the 4-day limit for absences in a trimester (for any reason) will lose their trimester Exam Waiver.

Athletics/Activities:

Q: My student wants to play sports, will he/she need a physical?

A: Yes. A student-athlete physical is good for only one calendar year.

Q: How can we find out when practice will take place?

A: Call the athletic office and contact information will be provided for the coach. In addition, a copy of the current practice schedule can be requested. Also, check out the athletic website www.maumeepanthers.org

Q: What grades are required for participation?

A: Must pass 4 of 5 classes each trimester and maintain a minimum 1.5 GPA. This applies to ALL extracurricular (sports, clubs, etc.) and the competition/travel/performance components of co-curricular activities (DECA, band, orchestra, etc.).

Q: Are there fees for participation in extracurricular activities?

A: **Activity fees** for students in grade 9-12. These fees would be collected from students wishing to participate in any school-sponsored extracurricular or co-curricular activity, such as clubs, intramurals, quiz bowl, yearbook, etc.:

\$75.00 per student per year for the first child;

\$50.00 per student per year for the second child in the same family;

\$25.00 per student per year for the third child in the same family.

Fees for grade 9-12 athletic teams, band, speech/debate, and cheer team:

\$100.00 per student per year for the first child;

\$ 75.00 per student per year for the second child;

\$ 50.00 per student per year for the third child.

These fees cover as many sports or activities as the student wishes to participate in during any one (1) school year. Additional fees, specific to each program, can be charged on a case-by-case basis. For example, the football team could charge a fee for mandatory items such as socks, shorts and/or t-shirts and the marching band could charge a fee for shoes, team meals, charter bus rentals and/or official show t-shirts.

Q: Who should we contact regarding the sports program at MHS?

A: The athletic secretary is Michelle Greenawalt. Email her at mgreenawalt@maumeek12.org.

Q: Which students are subject to the Random Drug Testing policy?

A: Any student in a competitive extracurricular or co-curricular, as well as any student who requests a parking permit for the MHS parking lot, is a candidate for random drug testing. Parents will be presented with a "Consent to Participate in Random Drug Testing" agreement in the back-to-school electronic forms. Parents whose students are involved in competitive extracurricular or co-curricular activities, as well as those whose students are purchasing a parking permit, must consent to test or their student will not be able to participate and/or purchase a parking pass. Parents can also elect to "opt in" their student even if the student does not purchase a parking pass or participate in a qualifying extracurricular or co-curricular.

Communication:

Q: What is the best way for parents to stay informed about MHS events?

A: MHS makes extensive use of email blasts to parents and Mr. Dick will email out a monthly update to parents on the PowerSchool email address. It is up to the parent to make sure that MHS has a current

email address that is monitored and that the sent information does not go to spam. In addition, there are 5 newsletters that are mailed home during the school year and daily school announcements can be sent to your PowerSchool registered email address if you enable this feature. Lastly, each administrator and teacher have an email address and phone extension that you can use to directly contact one of us with questions or concerns. All MHS and MHS-Penta Career Center parents can receive timely communications in this way.

Q: What channels does MHS use to communicate with parents?

A: MHS uses a combination of communication tools. Phone calls, information blasts, Twitter (@maumeeHS), Facebook, and email. The MOST USED TOOL IS EMAIL. Make sure that the email address you put into PowerSchool is up-to-date and that school emails do not go into spam.

Principal: Mr. Matt Dick (matt dick@maumee12.org)

Assistant Principal: Mr. Scott Perrotte (sperrotte@maumee12.org)

Athletic Director: Mr. Matt Szyndler (mszyndler@maumee12.org)

Food Services:

Q: We qualified for free/reduced lunch at our other school, will that be the same here?

A: No. You must re-apply by filling out the free/reduced lunch forms every year or when you transfer to a new school district.

Q: We are applying for free/reduced lunches, how long will it take for our application to be reviewed?

A: Required to have them reviewed within 10 workdays of receipt of documentation. Students must pay or pack during the review time.

Q: How will we be notified?

A: By letter based on the address that is put on the application.

Q: How much do student lunches cost?

A: \$3.25 or \$3.50. Reduced price lunches cost \$.40 and lunches are no charge to students who qualify for free meals.

Q: How will my student pay for lunch?

A: Parents may pre-pay online at k12paymentcenter.com or by check made payable to "Maumee Schools Food Service". We will accept cash. Checks or cash can be paid in the front office at MHS. We encourage all parents to sign up for k12paymentcenter.com to receive notification of low balances.

Q. Are students allowed to charge?

A. Students may charge a full lunch only (no a la carte items) up to \$10. If they cannot purchase a meal due to charges, an alternative lunch will be provided. All charges must be paid by the end of the year.

Q: Will my student receive a lunch number and how/when will they know what it is?

A: Students will be informed by the cashier the first time they go through the lunch line.

Q: Does MHS have a breakfast program?

A: Yes. It starts at 7:15 a.m. and promptly ends at 7:38 a.m. Cost is \$1.50 for regular price breakfast - \$.30 for students on reduced-price meals and no charge for students who qualify for free meals.

Fees:

Q: We didn't pay fees at our old school, will we have to pay fees here?

A: Yes, but if your student qualifies for free/reduced lunches and you fill out an "Information Sharing" form, you may also qualify for some (but not all) fee reduction. The only fees qualify for free/reduced status are those fees that are required by a class. Extracurricular, co-curricular, and other non-academic fees do not qualify. An "Information Sharing" form must be completed and returned to the Food Service department to qualify for a fee reduction.

Q: What fees are collected at registration day?

A: Classroom fees are NOT collected at registration. These are billed every trimester based on the courses your student takes. The following non-classroom fees are collected at registration. This list may change.

- Pay to Participate
- Season Sports Pass
- Parking Permit
- Class Color T-Shirt (there is now a parent t-shirt, as well)
- Yearbook
- Spirit Wear
- Food Service Account

Q: What if fees are not paid by graduation?

A: In order for a student to participate in the commencement exercise, the students must (a) meet all state and local academic requirements for graduation, (b) have paid ALL outstanding fees & fines, and (c) not be serving any disciplinary consequences over the weekend of graduation.

Student IDs:

Q: How will my new student get an ID?

A: School pictures will be taken annually. ID's will be distributed in homeroom.

Q: What is the ID used for?

A: Admission to MHS dances and other events.

Q: Is there a fee for student IDs?

A: Not for the initial issuance of an ID. Replacement IDs are \$5.00

Lockers/Locks:

Q: Are students required to use lockers?

A: No. Some students prefer to use their bookbags and do not use a locker. If your student wants to use a locker, one will be made available. If your student uses a locker, it must be secured with an approved lock.

Q: Can I use the lock I brought from home?

A: No, unless the lock was purchased at Gateway and is a MCS approved lock.

Q: Where can I purchase a lock and how much do they cost?

A: New locks can be purchased in the office for \$4.50, used locks for \$1.00.

Q: Will the cost of a lock be covered if my lunch fees are waived?

A: No. Locks are not covered by a fee waiver.

Honors classes:

Q: My student was in honors classes at our other school, will they be in honors classes here?

A: Maybe. Admission to the honors program at Maumee High School is based on a combination of past standardized test scores (IOWA, CogAT, WISC, ACT) and past academic performance. Your interest in the program will be referred to the honors program coordinator and the student will be contacted if accepted.

Q: If my student does not qualify for the honors program as an incoming 9th grader, can they be considered later?

A: Yes. MHS has a process of merit acceleration for the most qualified students pending class space.

PE class:

Q: Will my student have to buy a uniform for PE class?

A: No, but they must dress appropriately for PE and exercise.

Q: Will my student have to buy a lock for PE class?

A: Used locks will be available to rent from the gym teachers.

PE waiver:

Q: Does my student need to enroll in PE if he/she is in a sport or band?

A: Students who complete 2 seasons of a MHS - not club - sport, 2 seasons of cheerleading, or 2 seasons of marching band or can have the PE graduation requirement waived. Waiver intention forms are part of the back-to-school online packet.

Transportation:

Q: Will my student ride a bus?

A: Check the eligibility list by street name on our website.

Q: What time does the Penta Career Center bus depart from / arrive at MHS?

A: The bus leaves MHS to head to Penta at 7:25 a.m. Students on this bus should arrive at MHS no later than 7:20 a.m. The bus returns to MHS at 3:20 p.m.

Q: Will students be transported to/from Penta Career Center on days when MHS is not in session?

A: On days where Penta is open and MHS is closed, transportation will be provided between Penta and MHS. Students are responsible for getting to MHS in the morning to catch the bus to Penta and are responsible for getting home after being dropped off at MHS.

Q: If my student participates in the after-school tutoring & homework assistance programs, will transportation be available for my student to get back home?

A: Yes. Transportation arrangements will be made for students who stay for after-school academic programs.

Q: Who do I contact regarding questions about bus service?

A: MCS Transportation Department at 419-893-1392

Dress Code & Rules:

Q: Where is information about the student dress code and disciplinary expectations?

A: Every student receives a handbook/planner that outlines these rules.

Grades:

Q: How can I find out how my student is doing in their classes?

A: The PowerSchool parent portal allows parents to follow student grades at all times. Keep in mind that teachers need time to update their records throughout the school year. All high school secretaries can provide you with the information necessary to create your parent portal account. GRADE CARDS ARE NOT SENT OR MAILED HOME.

Student Services/Special Education:

Q: I have an IEP/MFE from my previous school district. Will my student get the same services at MHS?

A: If you are from an Ohio school, we will accept the MFE as written but will review the IEP and determine how we can meet the needs of your student at MHS. Until a meeting can be held, we will provide similar services. If you are from out-of-state, we will review the MFE and the IEP within a reasonable time and then determine if they need to be updated or changed per Ohio guidelines.

Health:

Q: My student has a health condition the school should be aware of. How can I be sure the teachers know?

A: You may wish to discuss this with either the school nurse, Mrs. Jane Fender, or your student's guidance counselor. Medical notes can be put on the PowerSchool teacher portal.

Q: My student needs medication during the school day. What do I need to do about this?

A: Students are never permitted to carry prescription medications. Non-prescription (over-the-counter) medications can be carried under certain conditions:

- **Prescription Medications**– Must be stored and administered in the front office in accordance with the rules stated in Board Policy 5330.
- **Non-Prescription (over-the-counter) Medications**– Students may carry and self-administer these so long as the parent fills out the proper form (5330 F1)

Change in custody, address, phone number, residency:

Q: I have a change in address, phone number, email address or custody. How do I make sure that the school has my new information?

A: It is your responsibility to keep the school up-to-date in any of these changes. Contact a secretary at MHS to record updates as needed.

- **Change in custody** - The documentation must be provided to the office, it must be court-stamped to be valid. This would include other court orders that would affect the student.
- **Change of address** - A parent must immediately notify the school and provide required residency documents.
- **Change of phone number, place of employment or email** - Call the school and provide this information to the secretary.

After-School Tutoring, Homework Assistance, quiet study time:

Q: Does MHS offer after-school academic assistance programming to all students?

A: Yes. Free, teacher-staffed, daily after-school academic services are offered every day from 2:30-3:40 p.m. Services include tutoring, homework assistance and quiet homework/study time. A bus will be available for students to get home after this program.

Graduation Information & Senior Class Information:

Q: Where can I find information about graduation and information specific to the senior class?

A: There is a link on the Maumee High School website called "Graduation Information". All items, specific to the senior class, are included here.

More Questions?

The student planner is a good source of school information and guidelines. Please review with your student and refer to this to answer many of your school-related questions. The Maumee High School office phone number is 419-893-8778.

GATEWAY MIDDLE SCHOOL Q&A

What are school hours?

The hours for Gateway Middle School students are 8:15 a.m. - 2:55 p.m.

How do I meet with my child's teacher?

Please call the school office at 419-893-3386 to schedule a meeting with your child's team of teachers.

WAYNE TRAIL ELEMENTARY Q&A

What are the school hours?

Wayne Trail's hours are 9 a.m. - 3:50 p.m.

Can I walk my child to class?

For the safety of the children, we ask that you say goodbye to your child in the lobby or in the office. This also allows the teachers to be focusing on the students and on the morning tasks, rather than fielding parent questions. You are always welcome to request a call or an email from your child's teacher with any questions or concerns, or to set up a more convenient time to meet.

What grades does Wayne Trail have?

Grades 4 and 5

What is looping?

Looping is the opportunity for students and a teacher to stay together for two years or more and share individual growth and development in all areas, such as academic, social, emotional, and psychological.

What is the school motto?

"We strive for the next level of excellence."

What are the school-wide values?

The 5R's - "We aim to be Respectful, Responsible, Ready to learn, Resolve conflict, and Reach above and beyond."

What are some after-school activities?

Activities include the Game Club, Environmental Club, and Technology Team. Call the school office for a complete list.

FAIRFIELD ELEMENTARY Q&A

What are the school hours?

All-Day Kindergarten - 3rdGrade attends 8:35 a.m. - 3:35 p.m.

Half-Day Kindergarten attends 8:35 a.m. - 12:00 noon

Please note, if there is a two-hour delay in the morning, ALL kindergarten students remain at school until 3:35 p.m.

Can I walk my child to class?

No, we would appreciate it if you said goodbye to your child while approaching the building. Doing so helps maintain building safety and reduces distractions. This structure allows students and teachers time to focus and begin their morning routines.

You are always welcome to request a call or an email from your child's teacher with any questions or concerns, or to set up a more convenient time to meet.

What time does my child eat lunch?

1st: 11:05 - 11:30 a.m.

2nd: 11:35 a.m. - 12 p.m.

3rd: 12:05 - 12:30 p.m.

K: 12:35 - 1 p.m.

This is subject to change.

Can I have lunch with my child?

You may come and have lunch with your child. You will need to check in at the main office first. You may bring lunch for you and your student, or you may order a lunch from the cafeteria but you will need to call and order the lunch before 9:30 a.m. when the lunch count is called in. While you are welcome to have lunch with your child, it is recommended that you limit this to no more than once a week so we may ensure that we have room for everyone.

This is subject to change.

Where do I go at my child's dismissal time?

Dismissal time for walkers and car riders is 3:35 p.m. If you are picking your child up, please park your car and walk up to the door to get your child. This is a busy and hectic time so please be patient for the safety of the children. Bus riders will then be dismissed directly after walkers.

Do I need to call the school if my child stays home?

We request that you call us in the morning if your child is home sick, has an appointment, or for any other absence. This not only helps us with our records but more importantly, it is for the safety of your child. If you have filled out a Convenience Absence form ahead of time, there is no need to call in the absence.

FORT MIAMI ELEMENTARY Q&A

What are the school hours?

All-Day Kindergarten thru 3rdGrade School Hours: 8:45-3:35 p.m.

- Doors open - 8:35

- Classes begin (Tardy Bell) - 8:45 a.m.
- Dismissal
 - Walkers & Car Riders - 3:25 p.m.
 - Bus riders - directly afterwards

Half-Day Kindergarten

- 8:35 a.m. - 12:00 noon
Please note, if there is a two-hour delay in the morning, ALL kindergarten students remain at school until 3:35 p.m.

Can I walk my child to class?

No, we would appreciate it if you said goodbye to your child while approaching the building. Doing so helps maintain building safety and reduces distractions. This structure allows students and teachers time to focus and begin their morning routines.

Can I have lunch with my child?

No. Unfortunately, due to buildings being closed to outside visitors for the time being, eating lunch with your child is not an option at this time.

What time does my child eat lunch?

- 2nd: 11:00 - 11:20 a.m.
1st: 11:30 - 11:50 a.m.
K: 12:00 - 12:20 p.m.
3rd: 12:30 - 12:50 p.m.

Where do I go at my child's dismissal time?

Dismissal times

- Walkers - 3:25 p.m. If you are picking your child up at the main entrance, please park your car and walk up to the front of the building
- Car riders (Car Loop) - 3:25 p.m. Please have your child use the passenger side for entering the vehicle. This is a busy and hectic time so please be patient, stay calm, and DRIVE SLOWLY for everyone's safety.
- Bus riders - directly after walkers.

Do I need to call the school if my child stays home?

Yes. Please call the office before school when your child is home sick, has an appointment, or for any other absence.

Convenience Absences - Please complete and return the *convenience absence form* ahead of time. For those families who have completed and returned the *convenience absence form*, there is no need to call in the absence each morning as the office will record the absence in advance.

Additional Questions?

Please contact your child's teacher or feel free to call the main office 419-893-2201.