

Family Educational Rights and Privacy Act (FERPA) - Notice for Directory Information Maumee City Schools & Board of Education Policy #8330

The *Family Educational Rights and Privacy Act* (FERPA) requires that school districts, with certain exceptions, obtain parent/legal guardian written consent prior to the disclosure of personally identifiable information from a student's education records. However, the school district may disclose appropriately designated "directory information" without written consent. Examples of where student information could be shared includes:

- Yearbook
- Newsletter
- Honor roll or other recognition lists
- Graduation programs
- Sports activity sheets
- A playbill, showing a student's role in a drama production

Maumee City Schools has designated the following information as directory information per [Board of Education Policy 8330](#).

- Student name
- Student address
- Date of birth
- Class designation (grade & building)
- Extra-curricular participation
- Achievement awards or honors
- Weight & height if a member of an athletic team
- School or school district attended before Maumee
- School issued email address (limited only to facilitating students' registration for access to online education services and online applications for educational purposes, school-related emails)

If you do not want Maumee City Schools to disclose your student's "directory information" you must notify us in writing: Administration Office, Maumee City Schools, 716 Askin St., Maumee, OH 43537.