

**MAUMEE BOARD OF EDUCATION
ORGANIZATION BOARD MEETING
JANUARY 8, 2014**

Organizational meeting chair convened the organization board meeting of the Maumee City Board of Education at 5:45 p.m. on January 8, 2014. Stephanie Piechowiak, Jane Durham, and David Theaker were issued the Oath of Office by the Treasurer of Maumee City Schools.

Roll Call: Durham, Aye; Piechowiak, Aye; Righi, Aye; Theaker, Aye; Wolff, Aye.

14-01-01 Election of the 2014 Board President

It was moved by Mrs. Wolff and second by Mr. Righi that the Board elect Mrs. Piechowiak President for the 2014 calendar year.

Roll Call: Wolff, Aye; Righi, Aye; Durham, Aye; Piechowiak, Abstain; Theaker, Aye. The organizational meeting chair then declared the motion carried.

14-01-02 Election of the 2014 Board Vice President

It was moved by Mr. Righi and second by Mrs. Piechowiak that the Board elect Mrs. Wolff vice president for the 2014 calendar year.

Roll Call: Righi, Aye; Piechowiak, Aye; Durham, Aye; Theaker, Aye; Wolff, Abstain. The president then declared the motion carried.

14-01-03 Board Meeting Dates 2014

It was moved by Mr. Theaker and second by Mr. Righi that the Board set its regular and special monthly meeting dates, times and locations for 2014.

2014 Board of Education Meeting Dates

Board meetings will begin at 5:30 PM at the administration building (716 Askin Street, Maumee).

January	06	1st	Monday	Organizational meeting
	27	3rd	Tuesday	Regular meeting
February	03	1st	Monday	Work meeting (evaluation of Superintendent)
	18	3rd	Tuesday	Regular meeting (evaluation of Treasurer)
March	03	1st	Monday	Work meeting
	17	3rd	Monday	Regular meeting
April	7	1st	Monday	Work meeting
	21	3rd	Monday	Regular meeting
May	05	1st	Monday	Work meeting
	19	3rd	Monday	Regular meeting
June	02	1st	Monday	Work meeting
	16	3rd	Monday	Regular meeting
July	01	1st	Tuesday	Regular meeting
August	04	1st	Monday	Work meeting
	19	3rd	Tuesday	Regular meeting
September	08	2nd	Monday	Work meeting
	22	4th	Monday	Regular meeting
October	06	1st	Monday	Work meeting
	20	3rd	Monday	Regular meeting

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November	03	1st	Monday	Work meeting
	17	3rd	Monday	Regular meeting
December	08	2nd	Monday	Regular meeting

Roll Call: Theaker, Aye; Righi, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-04 Establish Service Fund

It was moved by Mr. Righi and second by Mrs. Durham that the Board approve the service fund be established for this district in the amount of \$20,000.

Roll Call: Righi, Aye; Durham, Aye; Piechowiak, Aye; Theaker, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-05 Ohio School Board Association Dues

It was moved by Mrs. Wolff and second by Mr. Righi that the Board authorize the payment of the 2014 Ohio School Boards Association dues in the estimated amount of \$6907 the Briefcase subscription (electronic free version), and \$185 for the School Management News subscription for a total cost of \$7092.

Roll Call: Wolff, Aye; Righi, Aye; Durham, Aye; Piechowiak, Aye; Theaker, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-06 Legal Assistance Fund

It was moved by Mr. Theaker and second by Mr. Righi that the Board approve the payment of \$250.00 to the OSBA Legal Assistance Fund Consultant Service pursuant to O.R.C. Section 3313.171 for January 1, 2014, through December 31, 2014.

Roll Call: Theaker, Aye; Righi, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-07 Facsimile Signatures

It was moved by Mr. Righi and second by Mr. Theaker that the Board approve the use of a facsimile signature of the Treasurer on all school district warrants, payroll checks, and purchase orders and a facsimile signature of the Superintendent on purchase orders.

Roll Call: Righi, Aye; Theaker, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-08 Legislative Liaison

It was moved by Mr. Righi and second by Mrs. Piechowiak that the Board Board appoint Mr. Theaker as its Legislative Liaison to the Ohio School Boards Association for 2014.

Roll Call: Righi, Aye; Piechowiak, Aye; Durham, Aye; Theaker, Abstain; Wolff, Aye. The president then declared the motion carried.

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14-01-09 OSBA Student Achievement Liaison

It was moved by Mrs. Piechowiak and second by Mr. Theaker that the Board appoint Mrs. Durham as the Maumee City School District Student Achievement Liaison with the Ohio School Boards Association.

Roll Call: Piechowiak, Aye; Theaker, Aye; Durham, Abstain; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-10 PENTA Career Center JVSD Board Member Selection

It was moved by Mrs. Wolff and second by Mrs. Durham that the Board appoint Mr. Righi as the Maumee City School District liaison with the PENTA Career Center JVSD.

Resolution of Appointment To
Penta Career Center Board of Education

1. WHEREAS Penta Career Center (“Penta CC”) Joint Vocational School District (“JVSD”) has a vacancy on its board;
2. WHEREAS Maumee City Schools is a member of Penta CC and is authorized by the Penta CC “plan” on file with the State Board of Education to appoint an individual (“Appointee”) to fill the vacancy;
3. WHEREAS Maumee City Schools has reviewed the statutory requirements for making the appointment, including those in Ohio Revised Code 3311.19 (as amended) and its requirements that joint vocational school district (JVSD) Board members have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy; and the requirement that JVSD board members represent employers in the region served by the Penta CC and be qualified to consider the state’s workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state; and the requirement that JVSD Board members be selected based on the diversity of the employers in the territory served by [Name of School];
4. WHEREAS Maumee City Schools has performed and documented its due diligence in considering the Appointee’s qualifications, including the Appointee’s qualifications to meet the legal requirements to serve;
5. WHEREAS the Board of Maumee City Schools is party to a Memorandum of Understanding (“MOU”) (attached) with Penta CC and the other school districts that make up the JVSD and this appointment is in keeping with the terms of the MOU;
6. NOW, THEREFORE BE IT RESOLVED that the Board of Maumee City Schools appoints Mr. Righi to the Penta CC Joint Vocational School District Board of Education for a three-year term of office to commence on January 1, 2014 and expire on December 31, 2016.

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Memorandum of Understanding

Among

Penta Career Center (“Penta CC”)

And the Associate School Districts of

Bowling Green Area Schools; Educational Service Center of Lake Erie West (representing Anthony Wayne Local Schools and Springfield Local Schools); Maumee City Schools; North Point Educational Service Center (representing Benton-Carroll-Salem Local Schools, Genoa Area Local Schools, and Woodmore Local Schools); Northwest Ohio Educational Service Center (representing Swanton Local Schools); Perrysburg Exempted Village Schools; Rossford Exempted Village Schools; and Wood County Educational Service Center (representing Eastwood Local Schools, Elmwood Local Schools, Lake Local Schools, North Baltimore Local Schools, Northwood Local Schools, and Otsego Local Schools) (together with Penta CC, “Signatory Districts”)

For The Purpose of Compliance With

Ohio Revised Code 3311.19, JVSD Board Governance

Preamble

1. Purpose: We the undersigned “Signatory Districts” as members of Penta CC Joint Vocational School District (“JVSD”) enter into this Memorandum of Understanding (“MOU”) in recognition of the fact that the law has changed with respect to eligibility to serve on the board of a JVSD. The purpose of this MOU is to outline how we as members of the JVSD intend to work together to comply with the new law. While the MOU is based on specific provisions of state law, the MOU itself is not a legally binding contract and neither creates nor destroys any substantive or procedural rights under federal, state, or local law.
2. Term of MOU: This MOU shall apply to all Board appointments taking place on or after September 29, 2013, the Effective Date of the amendment to ORC 3311.19. It remains in place in perpetuity, subject to the Withdrawal or Amendment provision below. It applies to appointments made on or after the Effective Date as the terms of members of the Penta CC board who are serving unexpired terms expire or as those offices are otherwise vacated prior to the expiration date.¹
3. Withdrawal or Amendment: Any Signatory District may withdraw from or propose amendments to this MOU at any time. Prior to taking effect, all signatories must agree to any proposed amendment. Withdrawal by one or more Signatory Districts does not abrogate the MOU for the remaining Signatory Districts. In addition to the formal amendment or withdrawal process, Signatory Districts may from time to time informally share best practices among each other to help ensure compliance with the new law.

Requirements of ORC 3311.19

4. Board Members’ Terms of Service: Signatory Districts agree that by law, members appointed to the Penta CC board shall serve three-year terms of office and that no member shall hold office for a period of longer than two consecutive terms. (Terms shall be considered consecutive unless separated by three or more years).²

¹ See ORC 3311.19(C)(1)

² See ORC 3311.19(B)

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5. Manner of Appointment: Signatory Districts agree that by law, the manner of appointment and the total number of members appointed to the Penta CC board shall remain in accord with the Penta CC “plan” on file with the state board of education. Neither the amendment to state law nor this MOU is intended to alter the manner of appointment.³
6. Appointing Boards: Signatory Districts agree that by law, in accordance with the Penta CC plan, members of the Penta CC board will continue to be appointed by the school boards of the associate districts (“Appointing Boards”). The Appointing Boards retain sole discretion to appoint members to the Penta CC board whom they find to be lawfully qualified to serve.
7. Eligible Candidates: Signatory Districts agree that subject to the requirements of state law, Appointing Boards may appoint to the Penta CC board any member of the Appointing Board who is lawfully eligible to serve. Alternatively, Appointing Boards may appoint to the Penta CC board any individual who is not a member of the Appointing Board who is lawfully eligible to serve.⁴
8. Residency / Place of Business Requirement: Signatory Districts agree that by law, not less than three-fifths of the members of the Penta CC board shall reside in or be employed within the territory of Penta CC, defined as the geographic footprint of the associate school districts served by Penta CC.⁵ Whereas this “residency or place-of-business requirement” is applicable to the Penta CC board as a whole, the Signatory Districts agree to communicate with and cooperate amongst each other when considering prospective Penta CC board members’ residency and place of employment. The Signatory Districts further agree not to make any appointment that would trigger the Penta CC board to fall out of compliance with this “residency or place-of-business” provision, and to act immediately upon discovery of any non-compliance to remedy the situation. The Signatory Districts further agree that for purposes of compliance with this section, individuals appointed to the Penta CC board will notify Penta CC should the individual’s home or work address change.
9. Employer Diversity: Signatory Districts agree that by law, Penta CC board members are to be selected based on the diversity of the employers in the Penta CC geographic footprint.⁶ Penta CC agrees to provide the other Signatory Districts with labor market data to assist in the appointment process. Given that this employer diversity requirement is applicable to the Penta CC board as a whole, the Signatory Districts agree to communicate with and cooperate amongst each other when considering how prospective board members’ help ensure that the Penta CC board represents the diversity of employers in the territory served by Penta CC. The Signatory Districts further agree not to make any appointment that would trigger the Penta CC board to fall out of compliance with this “diversity of employers” provision, and to act immediately upon discovery of any non-compliance to remedy the situation.
10. Business Experience: Signatory Districts agree that by law, Appointing Boards are to appoint members to the Penta CC board who have experience as chief executive officers, chief financial officers, human resources managers, or other business, industry, or career counseling professionals who are qualified to discuss the labor needs of the region with respect to the regional economy. Further, Appointing Boards shall appoint individuals who represent employers in the region served by Penta CC who are qualified to consider the state’s workforce needs with an understanding of the skills, training, and education needed for current and future employment opportunities in the state.⁷ The Signatory Districts further

³ See ORC 3311.19(C)

⁴ See ORC 3311.19(C)

⁵ See ORC 3311.19(B)

⁶ See ORC 3311.19(B)

⁷ See ORC 2211.19(C)(2)

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agree not make any appointment that would trigger the Penta CC board to fall out of compliance with this “business experience” provision.

11. JVSD Business Advisory Committees: Signatory Districts agree that in making an appointment, Appointing Boards may give preference to individuals who have served as members on a JVSD business advisory committee who meet the business qualifications required by law.⁸

Documenting Compliance

12. Compliance: Signatory Districts agree to act in good faith at all times with respect to compliance with this MOU. Signatory Districts further agree to document compliance with this MOU (and the statute on which it is based) through any means they deem appropriate and, upon request, to share this documentation with Penta CC so that Penta CC is assured at all times its board is lawfully constituted. Such documentation from the signatory school districts may include, but is not limited to, resumes from candidates for appointment, questionnaires from candidates for appointment outlining their qualifications to serve, and appointing resolutions that outline the candidate’s qualifications. Attached as an addendum to this MOU are a sample questionnaire and sample appointing resolution Appointing Boards may elect to utilize to document their compliance.

13. District Policies: The Signatory Districts agree to review their own internal appointment policies and procedures to ensure compliance with this new law and this MOU. To the extent those policies may be in direct conflict with the new law, the Signatory Districts agree those policies are rendered obsolete.

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⁸ See ORC 3311.19(C)(2)

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IN WITNESS WHEREOF, each of the parties hereto has caused this MOU to be executed by its duly authorized officer on the date indicated below.

Associate Member



Superintendent Board Designee

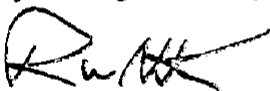
Maumee City Schools

Member District

11-18-2013

Date

**Penta Career Center
(only one signature required)**



Superintendent

11/18/13

Date

Roll Call: Wolff, Aye; Durham, Aye; Piechowiak, Aye; Righi, Abstain, Aye; Theacker, Aye.
The president then declared the motion carried.

14-01-11 Request for the Advancement of Taxes

It was moved by Mr. Theaker and second by Mr. Righi the Board approval to authorize the Lucas County Auditor to advance the real estate tax revenue (CY14) (calendar year 2014) to the Treasurer of this Board of Education as it is collected rather than waiting until the collection is completed.

Roll Call: Theaker, Aye; Righi, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-12 Resolution Authorizing the Superintendent to Accept Resignations /Retirements

It was moved by Mr. Righi and second by Mr. Theaker that the Board approve the following resolution authorizing the Superintendent to accept resignations / retirements, effective January 7, 2014 through January 15, 2015.

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MAUMEE CITY SCHOOL DISTRICT BOARD OF EDUCATION

Meeting of

The Maumee City School District Board of Education met at the 2014 Organizational meeting with the following members present:

_____ Moved the adoption of the following Resolution:

**RESOLUTION AUTHORIZING THE SUPERINTENDENT TO ACCEPT
RESIGNATIONS / RETIREMENTS**

WHEREAS, the Board of Education of the Maumee City Schools District deems resignations / retirements to be effective once received and accepted by the Superintendent; therefore

BE IT RESOLVED, that the Board hereby authorizes the Superintendent to accept and acknowledge in writing resignations / retirements which have been submitted by employees in writing during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance; and

BE IT FURTHER RESOLVED that the authorization provided by this resolution shall commence on January 7, 2014 and remain in effect through January 15, 2015.

Seconded the Motion

Upon roll call, the vote resulted as follows:

Adopted January 6, 2014.

Attest: _____
Treasurer

Roll Call: Righi, Aye; Theaker, Aye; Durham, Aye; Piechowiak, Aye; Wolff, Aye. The president then declared the motion carried.

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14-01-13 Resignations

It was moved by Mrs. Wolff and second by Mr. Theaker that the Board approve the following resignations.

A. Instructional

Gretchen Pomeroy Resignation from employment, effective at the end of the day December 3, 2013.

Roll Call: Wolff, Aye; Theaker, Aye; Durham, Aye; Piechowiak, Aye; Righi, Aye. The president then declared the motion carried.

14-01-14 Employment/Nominations 2013-14

It was moved by Mr. Theaker and second by Mrs. Piechowiak that the Board approve the following nominations, pending a successful criminal record check where it applies, for the 2013-14 school year. The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

A. Instructional Substitutes

Lisa Meeker 1 Year Short-Term Substitute License – General Education
Regine Olsen 1 Year Short-Term Substitute License – General Education
(Pending)

B. Operational

Hire

Josh Snyder Information Technology Specialist
(12 months/year, 8 hours/day, \$22.00/hour)
Effective January 20, 2014

C. Operational Substitutes

Building and Grounds

James Harding

D. Student Teacher

Ohio University

Cara Schafer

Roll Call: Theaker, Aye; Piechowiak, Aye; Durham, Aye; Righi, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-15 Leave of Absence

It was moved by Mr. Righi and second by Mrs. Durham that the Board approve the following leave of absence.

A. Instructional

Meagan Hudson Medical leave approximately January 22, 2014 and continuing through accumulated sick days and unpaid leave through approximately March 24, 2014, in

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compliance with the Family and Medical Leave Act (12 weeks maximum).

Roll Call: Righi, Aye; Durham, Aye; Piechowiak, Aye; Theaker, Aye; Wolff, Aye. The president then declared the motion carried.

14-01-16 Executive Session

It was moved by Mr. Righi and second by Mrs. Wolff that the Board enter into executive session at 6:19 pm to discuss pending litigation and employment compensation of personnel.

Roll Call: Righi, Aye; Wolff, Aye; Durham, Aye; Piechowiak, Aye; Theaker, Aye. The president then declared the motion carried.

Return to regular session at 8:00 pm.

14-01-17 Adjournment

It was moved by Mr. Righi and second by Mrs. Wolff that the Board adjourn the January 6, 2014 organizational board meeting at 9:04 pm.

Roll Call: Righi, Aye; Wolff, Aye; Durham, Aye; Piechowiak, Aye; Theaker, Aye. The president then declared the motion carried.

President

Treasurer